

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Steve Ferrigno, Toni Moran, Chris McNaboe, Mary deVecchis, Madison Day, Rich Weyel, Kathy Ward, Ryan Aylesworth, Kelly Lyman

Staff Present: Allen Corson, Director of Facilities Management; Charmaine Bradshaw-Hill, Director of Finance; Margaret Chatey, Communications Specialist

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Ryszard Szczypek (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principal, Southeast Elementary School)

1. CALL TO ORDER

Meeting called to order at 4:01PM by Chairman Randy Walikonis.

2. APPROVAL OF MEETING MINUTES

Ms. McNaboe **moved** to approve the minutes of the February 10, 2022 regular meeting. Ms. Ward seconded the motion.

The motion **passed** unanimously.

3. OPM UPDATE

Mr. Levitus provided a general overview of the project pointing out the progress of the building interior, status of the C wing roof decking and furniture delivery timeframes. He told the Committee that geothermal work has started again after having to be held off due to weather conditions.

4. ARCHITECTS UPDATE

Mr. Brown spoke to the Committee about educational display walls presentations and options for buffer trees planting. The Committee discussed the inclusion of native trees and the proposed planting schedule. Mr. Brown shared plans for the location of the trike path.

Ms. McNaboe made a **motion** to authorize TSKP to proceed with getting pricing for the trike path. Mr. Kueffner seconded the motion.

The motion **passed** unanimously.

5. CONTRACTOR UPDATE

Mr. Howat shared pictures of area B lower level and pointed out wall framings and piping duct work and told the Committee that they are getting ready for drywall installation. He

then shared aerial pictures of the entire building pointing out complete steal and decking in area C and waterproofing membrane in area A.

6. POTENTIAL CHANGE ORDER PROCUREMENT REVIEW

Ms. McNaboe made a **motion** to approve PCO-053R dated 2-23-2022 in the amount of \$16,481.08 for adding power to the motorized roll up mat system. Ms. Ward seconded the motion.

The motion **passed** unanimously.

Mr. Weyel made a **motion** to award the contract for the CT Route 89 and Routh 195 Intersection Improvement to The Nunes Companies, LLC for their bid in the amount of \$397,340.25. Ms. McNaboe seconded the motion.

The motion **passed** unanimously.

7. REVIEW AND APPROVAL OF PROJECT INVOICES

Ms. deVecchis made a **motion** to approve monthly invoice packet for January 2022 dated 02-24-2022 including invoices from CES, Colliers Project Leaders, Independent Materials Testing Labs, J&J Brothers, TSKP Studios, and Weston & Sampson in the amount of \$146,247.47 along with Newfield's Application for Payment #9 in the amount of \$1,617,827.46 for a total Approval of \$1,764,074.93. Ms. Day seconded the motion.

The motion **passed** unanimously.

8. SBC MEMBER SITE WALKTHROUGH – MID MARCH

The Committee discussed scheduling a site walkthrough during the 4th week of March. Mr. Howat advised of the best times for arrival and touring. Ms. Smith agreed to poll the Committee for availability.

9. OPPORTUNITY FOR PUBLIC INPUT

None

10. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 4:57PM. Ms. deVecchis seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office