

MINUTES

Members Present: P. Aho, Z. Anglin, R. Aylesworth, M. Capriola, J. Carrington, K. Fratoni, J. Kaufman, C. Kueffner, T. Moran,

Members Absent: C. Cotton, R. Schurin, B. Chandy

Staff Present: J. Woodmansee, Planner II/CZEO;
M. Stankov, Environmental Planner
M. Chatey, Marketing

Consultant Present: T. Pignatelli, FHI IMEG
L. Nagle, FHI/IMEG

1. CALL TO ORDER AND ROLL CALL

Aho called the meeting to order at 9:05 a.m. Members present are Aho, Anglin, Aylesworth, Capriola, Carrington, Fratoni, Kaufman, Kueffner, and Moran.

2. APPROVAL OF MINUTES

A. Carrington MOVED, Kueffner seconded, to approve the January 30, 2025 meeting minutes as presented.

Motion PASSED unanimously

3. OPPORTUNITY FOR PUBLIC COMMENT

4. NEW BUSINESS

A. Execution of Engagement Plan

Consultant discussed the details of the Engagement plan

B. How Existing State, Regional, and Local Plans Inform the Update

Staff and Commission members to meet with resident and review the survey and help them answer the questions and to deliver door hangers to residents to encourage them to complete the survey.

C. Preliminary Findings from Benchmarking Exercise

Consultants are working on finalizing the exercise with members and Committees

D. **Next Steps**

Survey will be launched the second week of March. Public Meeting will be held on 4/5 at MMS. Working Groups will be completing Vision and Goal Setting exercise.

5. **COMMUNICATIONS**

6. **FUTURE MEETINGS**

A. March 27, 2025 Hybrid

7. **ADJOURNMENT**

Aho adjourned the meeting at 10:00 a.m.

Respectfully submitted

Sandy Forand
Administrative Assistant Specialist