

## DRAFT SPECIAL MEETING MINUTES

Members Present: P. Shapiro, W. Briggs, T. Moran

Staff Present: R. Aylesworth, W. Trietch, M. Capriola, A. Backhaus, P. Dart

Guests Present: S. June, D. Goulet, A. Carpenter

Members Absent: J. Fratiello, D. Litrico

The meeting was called to order at 8:32am.

### Approval of Minutes

Motion made by W. Briggs, seconded by P. Shapiro, to approve the February 7, 2024 Special Meeting Minutes. Motion passed unanimously.

### Roof Replacement

- a. Memo, re: Mansfield Middle School Roof – Payment of Invoices for Colliers, dated March 6, 2024 – Motion made by W. Briggs, seconded by P. Shapiro to approve payment of invoice #0000897890, #0000910679, #0000910687, #0000913372, and #0000921149 from Colliers in the aggregate amount of \$9,462.85. Motion passed unanimously.
- b. Memo, re: Mansfield Middle School Roof – Payment of Invoices for Imperial & Warranties, dated March 6, 2024 –B. Trietch stated with the last three rain storms including one with significant wind we have had no leaks. I do not believe at this time we need to perform flood testing, as this particular type of roof (asphalt roof) is not designed to hold water but to shed water. If we try the flood test by backing up water, we will probably see leaks. The fixes put in place should keep any standing water off the roof. M. Capriola stated we have received the signed Certificate of Occupancy from our Building Official. Motion made by W. Briggs, seconded by P. Shapiro to approve payment of applications #9 and #10 from Imperial in the aggregate amount of \$52,802.24. Motion passed unanimously.

### Future Meetings

A special meeting was proposed for Wednesday, March 13, 2024 at 8:30am.

### Adjournment

Motion made by W. Briggs, seconded by P. Shapiro, to adjourn the meeting at 9:00am. Motion passed unanimously.

Respectfully submitted,  
Catharine Varga  
Public Works Specialist