
Staff Present: Allen Corson, Director of Facilities Management; Charmaine Bradshaw-Hill, Director of Finance

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principal, Southeast Elementary School), Peter Dart (Principal, Goodwin Elementary School)

1. CALL TO ORDER
   Meeting called to order at 4:02 PM by Chairman Randy Walikonis.

2. APPROVAL OF MEETING MINUTES
   Ms. McNaboe moved to approve the minutes of the March 10, 2022 regular meeting. Ms. deVecchis seconded the motion.

   The motion passed unanimously.

   Mr. Kueffner made a motion to move agenda items 6 and 7 (potential change order / procurement review & review and approval of project invoices) up to the next items in the meeting. Ms. McNaboe seconded the motion.

   The motion passed unanimously.

3. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW
   • Mr. Kueffner made a motion to approve PCO-061 dated 3-13-2022 for a credit in the amount of $1,250.00 for eliminating 4 lockers. Ms. Day seconded the motion.

   The motion passed unanimously.

4. REVIEW AND APPROVAL OF PROJECT INVOICES
   Ms. McNaboe made a motion to approve monthly invoice packet for February 2022 dated 03-24-2022 including invoices from Atlantic, CES, Colliers Project Leaders, Independent Materials Testing Labs, TSKP Studios in the amount of $88,242.31 along with Newfield’s Application for Payment #10 in the amount of $2,452,723.57 for a total Approval of $2,540,965.98. Mr. Weyel seconded the motion.

   The motion passed unanimously
5. **CONTRACTOR UPDATE**
   Mr. Howat shared aerial photos of areas A, B, and C pointing out the progress of the metal roofing, pump house retaining wall, and geothermal wells field. He also pointed out the fluid applied air barrier that has been sprayed on the building in areas A and B. The Committee discussed the process and results of the fog testing. Mr. Howat shared an updated construction schedule.

6. **OPM UPDATE**
   Mr. Levitus provided a status overview and spoke to the Committee about duct work testing. The Committee discussed the advantages and disadvantages of sod versus seeding of the ballfield. Mr. Pellman spoke to the Committee about necessary labor and cost for moving things out of Southeast school prior to abatement.

7. **ARCHITECT UPDATE**
   Mr. Brown shared spoke to the Committee about the site observation reports.

8. **OPPORTUNITY FOR PUBLIC INPUT**
   None

9. **ADJORNMENT**
   Ms. McNaboe moved to adjourn the meeting at 4:45PM. Ms. Ward seconded the motion.

   The motion passed unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office