

## DRAFT MEETING MINUTES

Members Present: P. Shapiro, J. Fratiello, W. Briggs, D. Litrico, T. Moran

Staff Present: R. Aylesworth, W. Trietch, A. Corson

Guests Present: P. Jorgensen, A. Carpenter, B. Raulukaitis

The meeting was called to order at 8:30am.

### Approval of Minutes

Motion made by P. Shapiro, seconded by W. Briggs, to approve the December 16, 2022 Special Meeting Minutes. Motion passed unanimously.

### New Business

- a. Project Update – Town reported the generator is on-site and Eversource is scheduled for April vacation to proceed with their work which consists of installing new feeders, approximately 100 feet of wire to the new transfer switch, and new service. Eversource has estimated two days as the worst case scenario to complete this work. The work is scheduled to start on Tuesday, April 11<sup>th</sup>, weather dependent. The Middle School can go live once final inspections with Eversource and final paperwork has been submitted. R. Aylesworth suggested to contact Jonathan Ferrigno, the Town's liason, for assistance during this process.
- b. Approval of Outstanding Invoices – Motion made by D. Litrico, seconded by P. Shapiro, to approve the Imperial Company's Pay Application No. 8 for the roof replacement portion of the project as recommended by Town Staff and Silver Petrucelli in the amount of \$77,896.03. Motion passed unanimously. Motion made by T. Moran, seconded by P. Shapiro, to approve the Colliers Invoice 811474 in the amount of \$65.00. Motion passed unanimously.

### Future Meetings

T. Moran suggested to hold the meeting on April 20, 2023 if there are agenda items.

### Adjournment

Motion made by W. Briggs, seconded by D. Litrico, to adjourn the meeting at 8:44am. Motion passed unanimously.

Respectfully submitted,  
Sheri Baczanski  
Public Works Specialist