

SPECIAL MEETING DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Steve Ferrigno, Toni Moran, Chris McNaboe, Mary deVecchis, Madison Day, Rich Weyel, Kathy Ward, Ryan Aylesworth, Kelly Lyman

Staff Present: Allen Corson, Director of Facilities Management

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principal, Southeast Elementary School), Peter Dart (Principal, Goodwin Elementary School)

1. CALL TO ORDER

Meeting called to order at 4:01PM by Chairman Randy Walikonis.

2. POTENTIAL CHANGE ORDERS / CONSTRUCTION CHANGE DIRECTIVES

Mr. Levitus shared details of the FFE and construction change orders with the Committee.

Ms. McNaboe made a **motion** to approved change order for Robert H Lord Company based on the quote dated 3-23-2022 in the net amount of \$1,063.92 for 8 additional chairs, 2 additional tables, and a credit for 4 stools. Mr. Kueffner seconded the motion.

The motion **passed** unanimously.

Ms. Moran joined the meeting at 4:05pm

Mr. Weyel made a **motion** to approve PCO-020R2 dated 2-24-2022 in the amount of \$3,461.15 for increased conduit size for the trash compactor. Ms. McNaboe seconded the motion.

The motion **passed** unanimously.

Ms. McNaboe made a **motion** to approve PCO-056R2 dated 3-28-2022 in the amount of \$24,062.81 for a trike path south of the school building. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously.

Mr. Levitus shared details of the buffer trees change orders with the Committee. The Committee discussed their preferences of either smaller or larger buffer trees.

Mr. Kueffner made a **motion** to approve PCO-057R3 dated 4-5-2022 in the amount of \$57,160.16 for Option #2 (smaller) buffer trees between the school site and the adjacent residents to the south. Ms. deVecchis seconded the motion.

The vote was taken by roll call:

M. Day	Yes	A. Moran	Yes
M. deVecchis	Yes	R. Walikonis	Yes
S. Ferrigno	Yes	K. Ward	No
C. Kueffner	Yes	R. Weyel	No
C. McNaboe	No		

The motion **passed** with 6 in favor and 3 against.

Ms. deVecchis made a **motion** to approve PCO-065 dated 3-30-2022 in the amount of \$63,140.00 for providing sod at the softball field in lieu of seed. Ms. Ward seconded the motion.

The motion **passed** unanimously.

3. PURCHASE ORDER INCREASE - TESTING

Mr. Levitus spoke to the Committee about the request to increase the purchase order amount for Independent Materials Testing Lab.

Mr. Kueffner made a **motion** to increase the purchase order amount for Independent Materials Testing Lab (IMTL) from \$105,000.00 to \$130,000 for ongoing testing services. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously

4. ADJORNMENT

Mr. Ferrigno **moved** to adjourn the meeting at 4:41PM. Ms. Day seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office