SPECIAL MEETING DRAFT MINUTES


Staff Present: Allen Corson, Director of Facilities Management

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principal, Southeast Elementary School), Peter Dart (Principal, Goodwin Elementary School)

1. CALL TO ORDER
   Meeting called to order at 4:01PM by Chairman Randy Walikonis.

2. POTENTIAL CHANGE ORDERS / CONSTRUCTION CHANGE DIRECTIVES
   Mr. Levitus shared details of the FFE and construction change orders with the Committee.

   Ms. McNaboe made a motion to approved change order for Robert H Lord Company based on the quote dated 3-23-2022 in the net amount of $1,063.92 for 8 additional chairs, 2 additional tables, and a credit for 4 stools. Mr. Kueffner seconded the motion.

   The motion passed unanimously.

   Ms. Moran joined the meeting at 4:05pm

   Mr. Weyel made a motion to approve PCO-020R2 dated 2-24-2022 in the amount of $3,461.15 for increased conduit size for the trash compactor. Ms. McNaboe seconded the motion.

   The motion passed unanimously.

   Ms. McNaboe made a motion to approve PCO-056R2 dated 3-28-2022 in the amount of $24,062.81 for a trike path south of the school building. Mr. Ferrigno seconded the motion.

   The motion passed unanimously.

   Mr. Levitus shared details of the buffer trees change orders with the Committee. The Committee discussed their preferences of either smaller or larger buffer trees.
Mr. Kueffner made a motion to approve PCO-057R3 dated 4-5-2022 in the amount of $57,160.16 for Option #2 (smaller) buffer trees between the school site and the adjacent residents to the south. Ms. deVecchis seconded the motion.

The vote was taken by roll call:

<table>
<thead>
<tr>
<th>Name</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>M. Day</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>M. deVecchis</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>S. Ferrigno</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>C. Kueffner</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>C. McNaboe</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>A. Moran</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>R. Walikonis</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>K. Ward</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>R. Weyel</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

The motion passed with 6 in favor and 3 against.

Ms. deVecchis made a motion to approve PCO-065 dated 3-30-2022 in the amount of $63,140.00 for providing sod at the softball field in lieu of seed. Ms. Ward seconded the motion.

The motion passed unanimously.

3. PURCHASE ORDER INCREASE - TESTING

Mr. Levitus spoke to the Committee about the request to increase the purchase order amount for Independent Materials Testing Lab.

Mr. Kueffner made a motion to increase the purchase order amount for Independent Materials Testing Lab (IMTL) from $105,000.00 to $130,000 for ongoing testing services. Mr. Ferrigno seconded the motion.

The motion passed unanimously

4. ADJOURNMENT

Mr. Ferrigno moved to adjourn the meeting at 4:41PM. Ms. Day seconded the motion.

The motion passed unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office