

APPROVED SPECIAL MEETING MINUTES

Members Present: R. Aylesworth, J. Carrington, B. LaVoie, L. Painter, D. Dilaj, A. Franklin, K. Timme

Guests Present: D. Fresk (JE Shepard), A. Wallace (Capstone Communities), E. Fredette (McMahon Associates), G. Fitzgerald (Bollier Engineering), T. Cody (Robinson Cole)

The meeting was called to order at 9:02am by John Carrington.

Approval of Minutes

March 24, 2021 Meeting Minutes – Motion made by D. Dilaj and seconded by L. Painter to approve the minutes. Motion passed unanimously.

New Business

Motion made by L. Painter and seconded by D. Dilaj to move Item 4b to the first order of New Business. Motion passed unanimously.

- a. **Steeple Chase Bike Tour** – J. Carrington presented the event noting it is the same route as in previous years. Motion made by D. Dilaj, seconded by R. Aylesworth, to approve the event with the standard conditions. Motion passed unanimously.

- b. **Villas at Four Corners** – The Villas at Four Corners is a proposed project with 358 dwelling units between CVS and Key Bank on Route 44. The public hearing for this project opens on Monday, April 19th. Weston & Sampson performed a review of the plans in regards to traffic impacts and had some comments. D. Dilaj asked for responses to the comments in regards to Rt. 195/ Rt. 44 traffic signals coordination, obtaining sightline easement, and off-site impacts. E. Fredette spoke in regards to the traffic signals coordination which appear to have coordination in the field. OSTA will review the traffic signal coordination and perhaps lane configuration signage will be installed or different signals. G. Fitzgerald stated the only off-site grading rights needed were to the left of the site coming out of the buildings, about a foot of earth to be removed. D. Fresk spoke in regards to no modifications for a bus route. WRTD has a stop at the corner of the proposed project site and CVS which will remain. E. Fredette will coordinate with Weston & Sampson and address these comments. This item shall be on the next meeting's agenda as Old Business.

Adjournment

Motion made by D. Dilaj, seconded by B. LaVoie, to adjourn the meeting at 9:26am. Motion passed unanimously.

Respectfully submitted,
Sheri E. Baczanski
Public Works Specialist