

Thursday, April 20th, 2023
Hybrid Meeting
<https://mansfieldct.gov/video>

MINUTES - Amended

Members Present (In Person): Michael Accorsi, Sheila Amdur, Will Bigl, Gina DeVivo Brassaw, Paul Stern

Members Present (Virtual): Katie Fratoni

Members Absent: Aida Gradiscevic

Staff Members Present (In Person): None

Public Present (In Person): No members of public present

1. Call to order:

This was a special meeting of the Affordable Housing Committee. Sheila Amdur called the meeting to order at 5:02 pm

2. Appointment of Secretary

Michael Accorsi was appointed secretary.

3. Approval of Minutes:

As this was a special meeting, minutes from the previous regular meeting were not reviewed.

4. Opportunity for Public Comment

There was no public comment.

5. Old Business

There was no old business.

6. New Business

a. Trust Fund Application Prototype

- i. The committee worked collectively on editing the draft Trust Fund Application. No final application was approved. Sheila will work on a draft to present before the next work session. Development of funding priorities remains to be completed.
- ii. The committee decided to also review the Stamford Affordable Housing Trust Fund application (attached). This will be done at an upcoming special meeting on 5/2/23.
- iii. The committee recognized the need to develop additional supporting documents for Trust Fund applications, such as processing instructions and steps.

b. Letter to PZC

- i. The committee worked collectively on editing the letter to the PZC. All edits are reflected in the attached final copy.
- ii. Paul Stern moved that the updated draft be approved, signed by Sheila Amdur and sent to the Chair of the Planning and Zoning Commission. Will Bigl seconded the motion. The Committee voted unanimously in support of the motion.
- iii. Gina DeVivo Brassaw suggested the committee read the Affordable Housing Plan and have the plan added to the next agenda for discussion.

7. Communication

No other communication

8. Future Meetings

- a. The Committee decided to schedule a second special meeting on 5/2/23 from 5:00-6:30 pm to continue work on the Trust Fund application.
- b. Gina DeVivo Brassaw moved that the Committee increase the frequency of their regular meetings to every two weeks. Mike Accorsi seconded the motion. The Committee voted unanimously in support of the motion.
- c. The next regular meeting of the Committee is 5/4/23 from 5:00-6:30 pm.

9. Adjournment

Motion to adjourn meeting at 6:29 pm.

Minutes respectfully submitted by Michael Accorsi, Vice Chair, Affordable Housing, Committee