CALL TO ORDER
ROLL CALL
APPROVAL OF MINUTES
OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL
REPORT OF THE TOWN MANAGER
REPORTS AND COMMENTS OF COUNCIL MEMBERS
OLD BUSINESS
NEW BUSINESS
1. Town-Wide Facilities Building Committee
REPORTS OF COUNCIL COMMITTEES
DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS
PETITIONS, REQUESTS AND COMMUNICATIONS
2. Lt. S. Corey: Troop C March 2019 Service Calls (4/2/19)
FUTURE AGENDAS
ADJOURNMENT
I. CALL TO ORDER
Town Council
   Mayor Paul M. Shapiro called the special joint meeting to order at 6:30 p.m. in the
   Council Chamber of the Audrey P. Beck Building.
Mansfield Board of Education
   Mansfield Board of Education Chair Kathy Ward called the special joint meeting to order
   at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.
School Building Committee
   School Building Committee Chair Randy Walikonis called the special joint meeting to
   order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

Town Council
   Present: Berthelot, Freudmann, Kochenburger, Moran, Schurin, Shaiken, Shapiro,
   Wassmundt
   Excused: Briody
Mansfield Board of Education
   Present: Kathy Ward, Susannah Everett, Kelly Zimmermann, Rebecca Aubrey, John
   Fratiello, David Litrico, Edith Allison, Katherine Paulhus (arrived at 6:41 p.m.), Martha
   Kelly (arrived at 7:03 p.m.)
School Building Committee
   Present: Randy Walikonis, Chris Kueffner, Kathy Ward, Paul Shapiro, Steven Ferrigno,
   Rich Weyel, Mary deVecchis, Madison Day, Kelly Lyman (Ex-officio), Derrik Kennedy
   (Ex-officio)
   Excused: Chris McNaboe

1. Public Comment
   None

2. Presentation from the School Building Committee
   Chair of the School Building Committee Randy Walikonis reported the Committee’s
   unanimous recommendation of the Southeast School site (134 Warrenville Road) for the
   location of a new proposed elementary school. Architect Ryszard Szczypek of TKSP Studio
   gave a comprehensive presentation covering information about the existing elementary
   schools, ed specs for the new elementary school, and state guidelines. He revealed a
   conceptual building plan and discussed net zero, sustainability, and information about the
   area gathered during site evaluation.

3. Discussion of Next Steps
   Owner’s Agent Scott Pellman of Colliers International discussed next steps in the project
   timeline including the Council’s 8-24 referral to the Planning and Zoning Commission,
meeting with the state regarding the proposed project, public presentations, state grant application submission, and Council action to set a referendum date.

4. Discussion and Possible Action Regarding the Proposed Elementary School
Discussions between Council/Board members and consultants/staff members covered such topics as net zero options, length of bus runs, abatement costs, possible future expansion of the middle school, phasing plans to avoid disruption to student learning during construction, effects of new school on the Pinewoods Lane community well, and future planning for the Goodwin and Vinton elementary schools.

II. ADJOURNMENT
Town Council
   Ms. Moran moved and Mr. Shaiken seconded to adjourn the meeting at 9:04 p.m. Motion passed unanimously.
Mansfield Board of Education
   Ms. Aubrey moved and Mr. Fratiello seconded to adjourn at 9:04 PM. Motion passed unanimously.
School Building Committee
   Mr. Kueffner moved and Mr. Ferrigno seconded to adjourn at 9:04 PM. Motion passed unanimously.

Paul M. Shapiro, Mayor                     Sara-Ann Chaine, Town Clerk
Mayor Paul Shapiro called the regular meeting of the Mansfield Town Council to order at 7:00 p.m. in the Council Chamber of the Audrey P. Beck Municipal Building.

I. ROLL CALL
Present: Berthelot, Briody, Freudmann, Moran, Schurin, Shaiken, Shapiro, Wassmundt
Excused: Kochenburger

II. APPROVAL OF MINUTES
Ms. Berthelot moved and Ms. Moran seconded to approve the minutes of the March 25, 2019 regular meeting. Motion passed with all in favor.

Ms. Moran moved and Ms. Berthelot seconded to approve the minutes of the March 25, 2019 special meeting. Motion passed with all in favor except Ms. Briody and Mr. Shaiken who abstained.

Mr. Shaiken moved and Ms. Moran seconded to approve the minutes of the March 27, 2019 special meeting. Motion passed with all in favor except Mr. Freudmann who abstained.

III. PUBLIC HEARING
1. Public Hearing on the Fiscal Year 2019/20 Budget
   The Town Clerk read the legal notice.
   Jiff Martin, Dog Lane, spoke on behalf of the Taste of Mansfield and expressed her hope that the Council will continue to support the collaboration.
   Mayor Shapiro asked for additional speakers. No additional comments were offered and the public hearing was closed.

IV. OPPORTUNITY FOR PUBLIC TO ADDRESS THE COUNCIL
Julia Sherman, Pinewoods Lane, spoke in support of the new elementary school, the proposed site for the project, and net zero.
Peter Millman, Dog Lane, spoke in support of consolidating the three elementary schools into one and in support of net zero and related long-term cost savings.
Tom Levine, Thomas Drive, spoke in support of the proposed design of the new school and the proposed site.
Annie Perkins, Storrs Road, spoke in support of the new school being built as net zero.

V. REPORT OF THE TOWN MANAGER
Town Manager Derrik Kennedy presented his written report.

VI. REPORTS AND COMMENTS OF COUNCIL MEMBERS
Mayor Shapiro noted the passing of the Reverend Donald Hoyle.
Ms. Moran reported on the great show put on by the Mansfield Middle School students who performed The Little Mermaid over the weekend. Mr. Shaiken encouraged citizens to attend the upcoming NARCAN training.

VII. OLD BUSINESS

VIII. NEW BUSINESS

2. School Building Project / Referral to Planning and Zoning Commission

School Building Committee Chair Randy Walikonis, Superintendent Kelly Lyman, and Owner’s Agent Scott Pellman of Colliers International gave a brief background on the school building project process to date.

Ms. Moran moved and Ms. Berthelot seconded to refer to the Planning and Zoning Commission for a report in accordance with CGS §8-24, the conceptual school building project consisting of the following elements:

- Construction of a new consolidated elementary school on the Southeast Elementary school site located at 134 Warenville Road, Mansfield Center.

Mr. Freudmann expressed concern regarding costs related to keeping the old schools. After Council discussion, Ms. Berthelot moved and Ms. Moran seconded to call the question. Motion passed unanimously. Motion to refer passed with all in favor except Mr. Freudmann.

3. Economic Development Commission Update

Economic Development Commission Chair John McGuire and Vice Chair Steve Ferrigno presented an update on the Commission’s work, its current work plan, and its activities going forward.

4. Historic Documents Preservation Grant Application

Mr. Schurin moved and Ms. Moran seconded to pass the following resolution:

Resolved: That Derrik M. Kennedy, Mansfield Town Manager, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Documents Preservation Grant.

Motion passed unanimously.

IX. REPORTS OF COUNCIL COMMITTEES

Chair of the Ad Hoc Committee on Police Services Ms. Moran reported that the Committee will meet on April 11, 2019 to review the final draft report and decide how to proceed.

X. DEPARTMENTAL AND ADVISORY COMMITTEE REPORTS

None.
XI. PETITIONS, REQUESTS AND COMMUNICATIONS
5. H. Raphaelson (4/9/00 – resubmitted 3/29/19)
6. J. Sgro (3/22/19)
7. P. Shapiro letter re: Draft Metropolitan Transportation Plan (3/19/19)
8. D. Kennedy letter re: Automated Driving System Demonstration Grant Application by the University of Connecticut, USDOT NOFO #693JJ319NF00001 (3/18/19)
9. K. Lyman Memo re: Request for Additional Social Work Services (3/14/19)

XII. FUTURE AGENDAS
• Plans for maintenance of municipal buildings

XIII. ADJOURNMENT
Ms. Moran moved and Mr. Shaiken seconded to adjourn the meeting at 8:52 p.m. The motion passed unanimously.

Paul M. Shapiro, Mayor  Sara-Ann Chaine, Town Clerk

April 8, 2019
Mayor Paul M. Shapiro called the special meeting of the Mansfield Town Council to order at 6:30 p.m. in the Council Chamber of the Audrey P. Beck Building.

I. ROLL CALL
   Present: Berthelot, Freudmann, Moran, Schurin, Shaiken, Shapiro, Wassmundt
   Excused: Briody, Kochenburger
   Staff Present: Town Manager Derrik Kennedy, Director of Finance Cherie Trahan, Director of Public Works John Carrington, Assistant Town Engineer Derek Dilaj, Operations Manager Brian LaVoie, Executive Director of the Mansfield Downtown Partnership Cynthia van Zelm

1. Staff Reports/Communications
   Mr. Kennedy and Ms. Trahan reviewed the handout containing staff responses and information related to Council questions raised in previous budget meetings.

2. Budget Review
   - Public Works
     Request: Provide information on Eversource tree trimming responsibilities
     Request: Provide graph regarding preventative maintenance on newer roads
   - Town Aid Road Fund
   - Sewer Operating Funds
   - Solid Waste Fund
   - Transit Services Fund
   - Debt Service Fund
   - Health Insurance Fund
     Request: Verify amount of HSA contribution
   - Workers Compensation Fund
   - Cemetery Fund
   - Eastern Highlands Health District
   - Mansfield Downtown Partnership

3. Discussion of Proposed Budget/Council Questions
   Request: Additional information regarding area foreclosure statistics
   Request: Provide future presentation on the wellness program
   Request: Provide future presentation on Health District membership

4. Public Comment
   None.

II. ADJOURNMENT
   Ms. Moran moved and Mr. Schurin seconded to adjourn the meeting at 8:47 p.m.
   Motion passed unanimously.
MEMORANDUM

To: Town Council
From: Derrik M. Kennedy, Town Manager
Cc: Town Employees
Date: April 22, 2019
Re: Town Manager’s Report

Below, please find my report concerning various items of interest to the Town Council, staff, and the community:

Council Business

- Proposed FY 2019/20 Operating Budget and CIP – Residents can find a schedule of budget meetings on the Town’s website and can access information regarding the current year budget and next year’s proposed budget on our Open Mansfield financial transparency platform: open.mansfieldct.org.
- Region 19 Budget Referendum – On Tuesday May 7, 2019, Region 19 will hold its budget referendum. Voting will take place in the Council Chamber from 6:00 AM to 8:00 PM. Absentee ballots are available in the Town Clerk’s Office, in person only.
- Public Information Session on the Council’s Adopted Budget – Town Council will hold a Public Information Session on the Council’s Adopted Budget at 7:00 PM on May 8, 2019 in the Council Chamber. The public is invited to learn more about the adopted budget for the upcoming year.
- Annual Town Meeting – The Town of Mansfield will hold its annual town meeting for budget consideration on Tuesday, May 14, 2019 at 7:00 PM in the Mansfield Middle School Auditorium. Residents and property owners should bring a form of identification to the annual meeting to verify their eligibility to vote. If you are an elector attending the Town Meeting and need childcare, transportation, or sign language services, please contact the Department of Human Services at 860-429-3315. Additional information regarding the budget is available online at www.mansfieldct.gov

Departmental Reports

- The Mansfield Town Clerk’s Office will be closed on Wednesday, May 15 2019 for required staff certification training. The Clerks look forward to assisting customers upon their return and appreciate the opportunity to work towards municipal clerk certification.

Upcoming Events

- Community NARCAN Training Event - A free community NARCAN training event will take place in the E.O. Smith High School Library on April 24, 2019 between 6pm and 7pm. NARCAN is a lifesaving medication, which can reverse the toxic effects of a potentially fatal overdose of opioids such as morphine, heroin, and oxycodone. Attendees will learn how to
recognize the signs and symptoms of an opioid overdose, safely administer NARCAN to an individual, and what local resources are available for support in treating opioid addiction. All attendees will be given a free NARCAN rescue kit. This event is open to all members of the public. For more information, please contact Mansfield Youth Services at 860-429-3319.

- **Storrs Farmers Market** – Since 1994, Storrs Farmers Market has been proud to provide the greater Mansfield community with fresh, local produce, meats, dairy, baked goods, and more. Everything sold at Storrs Farmers Market is grown and produced in Connecticut, so the offerings change with the seasons. Sign up for the weekly newsletters to learn what products will be available at each Market. Storrs Farmers Market is open every Saturday from 3:00 to 6:00 PM on the front lawn of the Mansfield Town Hall from May through November. Learn more at [storrsfarmersmarket.org](http://storrsfarmersmarket.org).

**Upcoming Meetings**

All meetings are in Audrey P. Beck Building unless noted otherwise

**CC** – Council Chamber; **CR B** – Conference Room B; **CR C** – Conference Room C

- Traffic Authority, April 24, 2019, 9:00AM, CRB
- Elementary School Community Forum, April 24, 2019, 7:00PM, MMS Auditorium
- School Building Committee, April 25, 2019, 4:30PM, CC
- **Special Town Council Meeting – (Adoption of Budget)**, April 25, 2019, 6:30PM, CC
- Regulatory Review Committee, April 26, 2019, 8:30AM, CRB
- Elementary School Community Forum, April 26, 2019, 12:00PM, CC
- Elementary School Community Forum, April 27, 2019, 9:30AM, CC
- Downtown Partnership Executive Committee, May 2, 2019, 3:30PM, CRB
- Downtown Partnership Board Meeting, May 2, 2019, 4:30PM, CC
- Regulatory Review Committee, May 3, 2019, 8:30AM, CRB
- Planning and Zoning Commission **Special Meeting**, May 6, 2019, 5:00PM, CC
- IWA/PZC Meeting, May 6, 2019, 6:00PM, CC
- Solid Waste Advisory Committee, May 7, 2019, 5:30PM, CRC
- Sustainability Committee, May 8, 2019, 5:30PM, CRB
- Elementary School Community Forum, May 8, 2019, 7:00PM, MMS Auditorium
- **Public Information Session on the Council’s Adopted Budget**, May 8, 2019, 7:00PM, CC
- School Building Committee, May 9, 2019, 4:30PM, CC
- Elementary School Community Forum, May 10, 2019, 12:00PM, CC
- Elementary School Community Forum, May 11, 2019, 12:00PM, CC
- Finance Committee, May 13, 2019, 5:30PM, CC
- Town Council, May 13, 2019, 7:00PM, CC

*Meeting dates/times are subject to change. Please view the [Town Calendar](http://towncalendar) or contact the Town Clerk’s Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*
To: Town Council  
From: Derrik M. Kennedy, Town Manager  
CC: Josh Putman, Assistant Town Manager; Allen Corson, Director of Facilities Management; Kelly Lyman, Superintendent of Mansfield Public Schools  
Date: April 22, 2019  
Re: Town-Wide Facilities Building Committee

Subject Matter/Background
At the July 9, 2018 Town Council meeting, Councilors had an initial conversation about establishing a building committee for a new senior center. At that meeting, the Council briefly discussed whether a building committee should be expanded to include other facilities covered by the facilities report received by the Council in the prior year. The Council agreed by consensus to discuss this item at their next meeting, however there were no further discussions regarding this item.

The Town anticipates that there will be substantial capital improvement needs to town facilities over the next several years. Further, if the proposed consolidated elementary school is approved this fall by referendum, a discussion needs to begin regarding possible uses of the existing elementary schools. The purpose of a building committee will be to meet with the Town Manager and the appropriate Town Department Heads and other stakeholder committees to discuss the current condition of the various Town-owned buildings; review request for renovation, expansion and/or new construction in its relation to a comprehensive facilities improvement program; incorporate into the comprehensive plan cost-saving improvements in the areas of energy and sustainability as are appropriate; seek professional advice to aid the Committee in its review of a comprehensive facilities improvement plan; and annually make recommendations to the Town Council of budgetary capital needs during the budget process.

Financial Impact
None at this time

Recommendation
If the Council is desirous of forming a building committee to provide guidance and recommendations to the Town Manager and Town Council on a comprehensive facilities improvement program, a consensus on bringing to an upcoming council meeting the outlines of a building committee for consideration would be in order.
April 2, 2019

Town Manager Derrik Kennedy
Town of Mansfield
4 S. Eagleville Rd.
Mansfield, CT 06268

Dear Town Manager Kennedy:

This correspondence is to keep you apprised of the monthly police services occurring within the Town of Mansfield. It is my sincere hope that this report will assist you in better understanding our role in your community.

During the month of March 2019, Troop C Troopers responded to 707 Calls for Service in the Town of Mansfield. Of these Calls for Service the most notable are:

Accidents: 24
Criminal Invest: 27
Burglaries: 1
Larcenies: 4
Non Reportable Matters: 653

In addition to the above investigations Troopers conducted the following motor vehicle enforcement:

DUI’S: 5
Traffic Citations: 119
Written Warnings: 49

Respectfully,

Lt. Shawn Corey
Commanding Officer
Troop C, Tolland