

HOUSING AUTHORITY OF THE TOWN OF MANSFIELD

EMERGENCY MEETING MINUTES

Housing Authority Office

May 2, 2023

1:00 p.m.

Attendance: Mr. Long, Chair; Mr. Simonsen, Vice Chair and Secretary; Ms. Holt, Commissioner; Mr. Fratiello, Commissioner; Karen Chandler, Commissioner; and Ms. Fields, Executive Director; Melanie Savage, Assistant Director
Invited Guests:

The meeting was called to order at 1:01 p.m. by the Chair.

NEW BUSINESS

Wright's Village Lending - Holinko Estates Backstairs

Due to the extensive lending by Holinko Estates to Eagleville Green, its reserve funds are depleted, and it needs to borrow money from Wright's Village reserves. It can be repaid in July when the funding closes for Eagleville Green and Holinko Estates is repaid by Eagleville Green. Holinko Estates need to borrow \$41,000 from Wright's Village to replace the Holinko backstairs.

A motion was made by Mr. Simonsen and seconded by Mr. Fratiello to approve Wright's Village lending \$41,000 to Holinko Estates for the replacement of the backstairs on Building 5. Motion approved unanimously.

Wright's Village Lending – Eagleville Site Work

The DECD funding through the CT Communities Challenge Grant has closed and is available. Eagleville Green will receive \$1,905,195 to be used for site and design/engineering work. Eagleville Green can only access this money through reimbursement. Ms. Fields requested \$100,000 of Wright's Village reserves to initially make a payment to the site contractor and be reimbursed by the DECD funding. This would be a revolving loan as payments are made and reimbursed.

A motion was made by Mr. Simonsen and seconded by Mr. Fratiello to approve lending Eagleville Green \$100,000 to start construction early and access the DECD funding that is only available through reimbursement. Motion approved unanimously.

Storing Topsoil from Eagleville Green

Topsoil from Eagleville Green needs to be removed during construction and stored offsite due to tight site which does not allow for storage onsite. The soil will be returned to Eagleville and placed back on the site as needed for final landscaping. The amount of soil is approximately 2500 cubic yards or 125 truckloads. Ms. Fields suggested that the site contractor visit Holinko Estates to ensure the space required would be available. Ms. Fields has also asked how much soil, if any, is expected to remain on the Holinko Estates property. That question has not been answered. It was also suggested that if all the soil is not needed, could some of it be sold or ask the Town if it might be interested in the excess. When Ms. Fields has more information, consideration will be given to storing it at Holinko Estates.

ADJOURNMENT

The Chair declared the meeting adjourned at 1:43 p.m. without objection.

William Simonsen, Secretary

Approved

Richard Long, Chair