**LOCAL SCHOOL READINESS APPLICATION SCORING PACKET**

Full Program Name: Mount Hope Montessori School  
Priority ____ Competitive _x_ Community Name: Mansfield  
Reviewer’s Names:  

<table>
<thead>
<tr>
<th>Spaces requested:</th>
<th>Full-Day</th>
<th>School-Day 1</th>
<th>Part-Day</th>
<th>Extended-Day (PSR only)</th>
<th>Score:</th>
<th>95/125</th>
<th>Funding Recommendation:</th>
<th>Yes</th>
<th>No</th>
<th>Discuss</th>
</tr>
</thead>
</table>

Check the most appropriate box per row based on the program application materials.

<table>
<thead>
<tr>
<th>Application Section</th>
<th>Criteria</th>
<th>Insufficient Evidence of Criteria</th>
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<th>Strong Evidence of Criteria</th>
</tr>
</thead>
</table>
| See basic requirements checklist (page 2 of the local RFP) | Meets Basic ALL Requirements | Application does not meet one or more of the basic requirements (DO NOT SCORE)  
Application **may** be returned for completion and when completed, may be scored at the discretion of the School Readiness Council with a deduction of 10 points.  
(-10 points) | NA | Application meets all of the basic requirements (score application) |

NOTES:

| Health and Safety (licensed and license exempt) | License or license verification form for license exempt | License Exempt Program: Meets health and safety requirements of governing entity, inclusive of items listed on page 5 of the local RFP.  
(2 points) | Licensed Program: OEC license is current  
(2 points) | License Exempt Program: Meets health and safety requirements of governing entity and has a plan in place for a voluntary health and safety inspection by OEC (DCEX report required for Care4Kids providers)  
(7 points) | Licensed Program: Most recent inspection report shows no more than 3 issues in each category: Health and Safety, Physical Plant, and Outdoor Space. There are no uncorrected violations for significant health risk items (see definition in RFP glossary)  
(15 points) |

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</thead>
<tbody>
<tr>
<td>Accreditation</td>
<td>NAEYC Accreditation/Head Start Approval</td>
<td>Program is OEC Licensed</td>
<td>Program has documented plan for achieving NAEYC Accreditation within 3 years of initial receipt the School Readiness grant</td>
<td>Program is NAEYC Accredited or Head Start approved</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(0 points)</td>
<td>(3 points)</td>
<td>(5 points)</td>
</tr>
</tbody>
</table>

NOTES:

<table>
<thead>
<tr>
<th>Staffing</th>
<th>Professional Registry</th>
<th>Program maintains internal staff records</th>
<th>Program has an OEC Professional Registry account with majority of staff assigned to classrooms.</th>
<th>The program provides evidence that ALL staff members are entered into the Professional Registry, assigned to classrooms, and updates the program information monthly.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(0 points)</td>
<td>(5 points)</td>
<td>(10 points)</td>
</tr>
</tbody>
</table>


NOTES:

<table>
<thead>
<tr>
<th>Staffing</th>
<th>Qualified Staff Members (see answer to item D)</th>
<th>Program does not meet DQSM requirements in each classroom</th>
<th>Program meets the current DQSM requirements in each classroom</th>
<th>Program has a DQSM in each classroom that meets the June 30, 2025 requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>(0 points)</td>
<td>(5 points)</td>
<td>(10 points)</td>
</tr>
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NOTES:

<table>
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<tr>
<th></th>
<th>Program has submitted current Plans of Study (POS) for each DQSM that does not meet current DQSM requirements in each room</th>
<th>NOTES:</th>
<th>Program has a DQSM in each classroom that meets the June 30, 2029 requirements</th>
<th></th>
</tr>
</thead>
</table>
### Proposed Activities

#### Recruitment (see answer to item A)

<table>
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<tr>
<th>Insufficient Evidence of Criteria</th>
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<tr>
<td>There is no plan to identify and recruit children from families at or below 75% SMI.</td>
<td>There is a vague plan to identify and recruit children from families at or below 75% SMI.</td>
<td>There is a plan with specific action steps to identify and recruit children from families at or below 75% SMI.</td>
</tr>
<tr>
<td>(0 points) ☐</td>
<td>(5 points) ☑</td>
<td>(10 points) ☐</td>
</tr>
</tbody>
</table>

**NOTES:**

#### Fiscal commitments (holistic view of answers and budget information)

<table>
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<th>Strong Evidence of Criteria</th>
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<td>The program has fiscal commitments that appear to be beyond the capacity of the organization to maintain.</td>
<td>The program has some fiscal commitments that could impact the program but has a plan to manage them.</td>
<td>The program is managing its fiscal commitments.</td>
</tr>
<tr>
<td>(0 points) ☐</td>
<td>(5 points) ☐</td>
<td>(10 points) ☑</td>
</tr>
</tbody>
</table>

**NOTES:**

#### Collaborative activities (see answer to item E)

<table>
<thead>
<tr>
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<th>Strong Evidence of Criteria</th>
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<tr>
<td>No evidence of collaboration.</td>
<td>Quantity and Quality of Collaborations are minimal.</td>
<td>Quantity and Quality of Collaborations with other grants/programs/agencies are robust.</td>
</tr>
<tr>
<td>(0 points) ☐</td>
<td>(3 points) ☐</td>
<td>(5 points) ☑</td>
</tr>
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**LOCAL SCHOOL READINESS APPLICATION SCORING PACKET**

**Full Program Name:** Mount Hope Montessori School  
**Priority _____ Competitive _x_ Community Name:** Mansfield  
**Reviewer’s Names:**

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<tr>
<td>Proposed Activities</td>
<td>Inclusion of children with diverse needs (see answer to item F)</td>
<td>There is no evidence that children with diverse needs are included in the program.</td>
<td>There is evidence that children with diverse needs are included in the program (e.g., policies related to suspension and expulsion, handbook includes language regarding inclusion of children with disabilities).</td>
<td>There is evidence that children with diverse needs are effectively included in the program (e.g., program collaborates with special education services and documents professional development on meeting diverse needs, such as social-emotional competence/challenging behaviors). (5 points)</td>
</tr>
</tbody>
</table>

(0 points)  
(3 points)  

**NOTES:**

| Proposed Activities | Other activities (see answer to item G)                                   | The program does not describe additional activities (beyond those described in A-F) that benefit children and families. Description(s) are general. | The program describes activities (beyond those described in A-F) that benefit children and families. Description(s) include sufficient detail and proposed outcomes. (5 points) |

(0 points)  
(3 points)  

**NOTES:**

| Program Description | Program calendar (see answer to item A)                                  | The program offers **full-day** programming, the program is not open 50 weeks/year. | The program offers **full day** programming and is open 50 weeks/year OR Programs that **ONLY** offer School Day and/or Part day operate on the public school schedule (5 points) |

(0 points)  

**NOTES:**

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Connecticut Office of Early Childhood

Page 4 of 6
### Program Description

#### Class Size (see answer to item B)

- **Insufficient Evidence of Criteria**: The program does not clearly document class size or adult:teacher ratio or proposed a class size above 20.
- **Sufficient Evidence of Criteria**: The program has a class size of 20 children or fewer with 2 staff members.
- **Strong Evidence of Criteria**: The program has a class size of 18 or fewer children with 2 staff members.

#### NOTES:

- (0 points) □
- (3 points) □
- (5 points) □

#### Curriculum (see answer to item C)

- **Insufficient Evidence of Criteria**: Program uses a written schedule/plan to provide developmentally appropriate and engaging experiences to support learning and development.
- **Sufficient Evidence of Criteria**: Developmentally appropriate goals guide plans for supporting children’s learning (CT ELDS and, if applicable, the Head Start Early Learning Outcomes Framework – HSELOF).
- **Strong Evidence of Criteria**: A curriculum plan is in place that includes an approach or curriculum aligned to the CT ELDS, training in use of the curriculum/approach, a process for ongoing planning, and how the curriculum and process is responsive to the individual children and families served.

#### NOTES:

- (3 points) □
- (5 points) □
- (10 points) □

#### Assessment (see answer item D)

- **Insufficient Evidence of Criteria**: Program informally works to meet individual developmental needs.
- **Sufficient Evidence of Criteria**: An assessment aligned to the CT ELDS is used to inform curriculum and instruction and a process is in place to monitor children for concerns and progress in program.
- **Strong Evidence of Criteria**: A plan for all assessments used is in place which includes: how the tool will be used (appropriate to the purpose for which the tool was designed), training provided, and the process for reviewing and using data that is collected.

#### NOTES:

- (3 points) □
- (5 points) □
- (10 points) □
**Program Description**

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<tr>
<td></td>
<td>Daily schedule (see answer to item E)</td>
<td>Program activities and routines vary from day to day</td>
<td>A written plan for daily activities and routines is provided and is available to families</td>
<td>A daily schedule is provided that includes a variety of developmentally appropriate activities including: outdoor/gross motor time, active and quiet time, a balance of small and whole group, and child choice/play.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(0 points)</td>
<td>(5 points)</td>
<td>(10 points)</td>
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**Budget**

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<tr>
<td></td>
<td>Budget</td>
<td>No budget workbook is provided.</td>
<td>The budget workbook is provided and justifications are included or have insufficient detail to explain and support expenses.</td>
<td>The budget workbook is provided with justifications that contain sufficient detail to explain and support expenses.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(0 points)</td>
<td>(3 points)</td>
<td>(5 points)</td>
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**NOTES:**

**Scoring Summary**

| Points from Insufficient Evidence | 0 |
| Points from Sufficient Evidence | 25 |
| Points from Strong Evidence | 70 |
| Total Points | 95 |

**Reviewer Signature:**

**Date Review Completed:**

**Reviewer Comments (detailed comments must be provided by each scorer)**