MINUTES


Staff Present: Margaret Chatey, Communications Specialist

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Peter Dart (Principal, Goodwin Elementary School); Lauren Rodriguez (Principal, Southeast Elementary School)

1. CALL TO ORDER
   Meeting called to order at 4:02PM by Chairman Randy Walikonis.

2. APPROVAL OF 04/28/2022 MEETING MINUTES
   Ms. McNaboe moved to approve the minutes of the April 28, 2022 regular meeting. Mr. Ferrigno seconded the motion.
   
   The motion passed unanimously.

3. OPM UPDATE
   Mr. Levitus provided a project status overview which included updates on interior drywall and painting and installation of windows and zinc panels. He also spoke to the Committee about the delays for procurement of materials.
   
   Ms. deVecchis joined the meeting at 4:13PM
   
   Mr. Levitus reported that replacement of the buffer trees would begin next week.

4. ARCHITECT UPDATE
   Mr. Brown gave an update of his site observations and field reports, and shared a presentation that contained photos of completed foundation and stud framing repairs.

5. CONTRACTOR UPDATE
   Mr. Howat shared building photos that included the retaining walls, progress of the gym roof, A wing siding and windows, and B wing drywall installation. He told the Committee that fog testing for the vapor barrier has been completed in A wing and will begin in B wing once the insulated panels are completely installed.

6. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW
Mr. Levitus shared information with the Committee about expedited change orders that were approved prior to the regular meeting.

Ms. McNaboe made a motion to approve PCO-074 dated 5-3-2022 in the amount of $3,149.05 for additional wall framing at corner classrooms to allow electrical rough-in due to the beam configuration. Mr. Ferrigno seconded the motion.

The motion passed unanimously.

Ms. McNaboe made a motion to approve PCO-069R dated 4-26-2022 in the amount of $407.17 for infill masonry at a reconfigured unit heater in Stair #1. Ms. Ward seconded the motion.

The motion passed unanimously.

Mr. Weyel made a motion to approve PCO-066R2 dated 5-11-2022 in the amount of $26,254.40 for Revised Door Hardware per PR36 Rev 2 dated 4-15-2022. Ms. McNaboe seconded the motion.

The motion passed unanimously.

Mr. Pellman gave the Committee background information about phase 1 well drilling.

Mr. Kueffner made a motion to approve Change Order 1 dated 5-10-2022 for Connecticut Wells/Geothermal Services, in the amount of $2,085.00 for Phase 1 Well Drilling Services. Mr. Weyel seconded the motion.

The motion passed unanimously.

7. OPPORTUNITY FOR PUBLIC INPUT
   None

8. EXECUTIVE SESSION
   At: 5:13PM, Ms. deVecchis moved to enter into executive for the discussion of contract revisions due to project delays, in accordance with CGS §1-200(6)E and §1-210(b)24, and to invite Town Manager Ryan Aylesworth, Superintendent of Schools Kelly Lyman, Goodwin Elementary School Principal Peter Dart, and Project Managers Scott Pellman and Adam Levitus into the session. Ms. Day seconded the motion.

   The motion passed unanimously.

   Mr. Levitus and Mr. Pellman left the Executive Session at 5:34PM.

   The executive session concluded and the Committee reconvened in open session at 5:57PM.

9. POSSIBLE ACTION ON CONTRACT REVISIONS
   None
10. ADJORNMENT
Mr. Kueffner moved to adjourn the meeting at 5:58PM. Ms. deVecchis seconded the motion.

The motion passed unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager’s Office