

**Town of Mansfield
Complete Count Committee Meeting
Thursday June 4, 2020
Virtual Meeting via GoToMeeting
2:00 PM**

Draft Minutes

Members Present: John Carrington, Rebecca Fields, Pat Schneider, John Armstrong, and Kelly Lyman (joined at 2:26 PM),

Other Staff Present: Catherine Marx, U.S. Census Bureau

1. John C. Carrington called the meeting to order at 2:02 PM
2. Pat Schneider moved and John Armstrong seconded the minutes of the April 30, 2020 meeting. Motion passed unanimously by the present members at the time, 4-0.
3. Old Business Update From Catherine Marx
Catherine Marx gave an update on census reporting. The Hartford field office has opened and they will continue with hiring and training for August. The Census Bureau is taking all precautions with employees and the public. The Federal Government grant self-response a 180-day extension, so it is available until the end of October. Connecticut has a 64.3% self-response rate. Tolland County has a 70% response rate; the highest rated county in CT. Mansfield has a 57.1% response rate. Mansfield has four tracts and tract 8812, Storrs, has a 17.5% self-response rate. This is due to students leaving the area due to COVID-19 and not self-reporting. The UConn campus is not part of this percentage because they do not self-report. John Armstrong asked if there was a response to his question at the last meeting that if there was a way for large property managers to submit a block count. Catherine Marx said the Census Bureau would not change the method of counting for these areas. All non-response will receive a follow-up with a door-to-door campaign. As all rental agreements for this large properties changes on August 1, property managers will be asked to provide who lived in their properties on April 1, 2020.
4. New Business Update from members
John Armstrong reported that UConn will make a decision on the fall semester in the next few weeks. He has been in contact with property managers and none of them are going to provide concessions to their tenants. He said he did not have any contact or communication with Renwood Apartments. Single family rental homes are also hard to communicate with as many do not provide email addresses to the Town Building and Housing Department.

The next meeting is scheduled for July 29, 2020 at 2PM.

5. Adjournment. Rebecca Fields moved and Pat Schneider seconded to adjourn the meeting at 2:35 PM. The motion passed unanimously.

Respectfully submitted,
John C. Carrington, Interim Town Manager