Present: Rita Kornblum, Ted Busky, Julie Sherman, Jane Reinhardt (guest), Harriet Walker (guest), Judy Caldwell (guest), Karen Porter (guest), Anne Bennett (guest), Jane Goldman (guest), Denise Halle (guest), Virginia Walton (staff)

Chairperson Kornblum called the meeting to order at 5:35 pm.

The minutes of the May 4, 2022 working group were accepted on a motion by Kornblum/Busky.

Building Layout - Busky distributed copies of a drawn outline of a 30 foot by 50 foot building for swap shop volunteers to fill in with details. Suggestions can be forwarded to Busky or Walton. Busky measured the current swap shop area to be 21 feet by 34 feet but did not include the entire back area. Busky will measure the area again to include the whole of the back area. Busky will also mark out 30 by 50 feet perimeter that includes the current swap shop location to help the group visualize the size of the new space. Several volunteers stated that there needs to be adequate space for sorting and storing incoming and outgoing materials. Office space is a must. Walton shared a proposed layout from several years ago.

Acceptable Items - Discussion centered around what will be accepted in the new buildings – more of the same type items, will there be room for small furniture, electronics? Lawn equipment will be kept outside under an overhang. Volunteers suggested that the packaging material box continue to be located in the swap shop so that contributions can be monitored.

Furnishings – Walton was asked to find out if Southeast School’s library furnishings can be taken for the swap shop and to measure the shelving. How will shelves be mounted? Busky will look into ADA compliance for aisle width. Volunteers were interested in starting to improve the use of the current space, which could help with the transition to a larger space.

The meeting was adjourned at 7:00 pm.

Respectfully Submitted,

Virginia Walton