It is the mission of the Mansfield Public Schools, in partnership with the Mansfield community, to ensure that each and every child develops the knowledge, skills, and dispositions essential for civic engagement and personal excellence in learning, life, and work within our local and global community.

Mansfield Board of Education Meeting  
June 9, 2022  
Council Chambers 7:00pm

| Board Members: | Kathy Ward, Chair, Susannah Everett, Vice Chair, Martha Kelly, Secretary, Edith Allison, David Litrico, April Morin, Katherine Paulhus, Jeannette Picard, Kelly Zimmermann |

The public may view this meeting live at [https://mansfieldct.gov/video](https://mansfieldct.gov/video).

**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**SPECIAL PRESENTATIONS:**

- Student Recognition, CABE Award:  
  - Adam Soucy  
  - Kalyani Tihaia

- Recognition of Retirees:  
  - Carrie Holman  
  - Robert Lee  
  - Joseph Polana  
  - Mike Saucier  
  - Rebecca Robichaud  
  - Mark Jones  
  - Diana Pelletier  
  - Theresa Glaude-Boucher  
  - Katherine Davidson  
  - Judy Quinn  
  - Connie Ziko  
  - Ingrid Hanka  
  - Anita Cronin  
  - Mansfield Middle School Teacher  
  - Townwide Maintainer  
  - Vinton School Custodian  
  - Mansfield Middle School Custodian  
  - Southeast School Teacher  
  - Mansfield Middle School Teacher  
  - Southeast School Paraeducator  
  - Vinton School Cafeteria Manager  
  - Southeast School Paraeducator  
  - Goodwin School Reading Specialist  
  - Southeast School Speech and Language Pathologist  
  - Southeast School Nurse  
  - Goodwin Elementary School Paraeducator

**APPROVAL OF MINUTES (M)**

- May 19, 2022 Special Meeting (M) (p. 1)
- May 25, 2022 Special Meeting (M) (p. 3)

**HEARING FOR VISITORS**

**COMMUNICATIONS**

- Letter from Foodshare (p. 4)
- Letter from Christopher Sandford (p. 5)
- Card from Ashley Rancourt (p. 6)
- Email from Helene Marcy (p. 7)
ADDITIONS TO THE PRESENT AGENDA

BOARD REPORTS:

INFORMATION, PRESENTATIONS, AND ACTIONS

- Superintendent’s Report
- Introduction of Mansfield Elementary School Assistant Principal (p. 8)
- Mansfield Elementary School Mascot
- MMS Roof Project Update
- Update on School Building Project
  - Watch our school grow https://mansfieldct.gov/2178
- Superintendent Farewell

NEW BUSINESS (If needed)

HEARING FOR VISITORS

CONSENT AGENDA

SUGGESTIONS FOR FUTURE AGENDA ITEMS

ADJOURNMENT
Mansfield Board of Education
2021-2026

Mission:
It is the mission of the Mansfield Public Schools, in partnership with the Mansfield community, to ensure that each and every child develops the knowledge, skills, and dispositions essential for civic engagement and personal excellence in learning, life, and work within our local and global community.

Core Beliefs:
- **Lead with equity.** We believe that children must be supported to learn and develop in a safe, antiracist environment free from discrimination, bias, and prejudice against all people where conscious efforts and intentional actions ensure equitable opportunities.
- **Develop the whole child.** We believe schools have an obligation to teach academic and social skills while nurturing the emotional, physical and behavioral development of all children.
- **Ensure active learning.** We believe students learn best when they engage in joy-filled, empowering, intellectually challenging, and personalized experiences that deepen understanding of the world while building academic and social-emotional skills.
- **Build partnerships.** We believe engaging families and the community as equal partners is necessary to fulfill the mission and vision of Mansfield Public Schools.
- **Prepare global citizens.** We believe schools must develop young people to be stewards of their community, nation, and the larger world around them by instilling the skills needed to contribute to a peaceful society and sustainable world.
- **Grow educators.** We believe that providing an environment that allows for inquiry, supports risk taking, provides for continuous learning, and attends to the whole person is as important for educators as it is for students.

**Robert's Rules of Order General Guidelines**
As outlined in the MBOE By-Laws, Robert's Rules of Order shall govern the proceedings of the Board unless otherwise provided by the by-laws. Following are some general guidelines from Robert's Rules and the By-Laws that should be followed to ensure efficient meetings and the rights of all members, aid decision-making and allow all to be heard.

1. During any discussion, a member must be recognized by the Chair before speaking.
2. A member will not be allowed to speak a second time until all other members wishing to speak have been allowed to do so.
3. Members should refrain from speaking a second time unless they have a new point to make or need to respond to new information.
4. As a general rule during discussion, comments should be directed through the Chair to the whole Board, rather than to other or individual members. All discussion is with the Board as a whole. Questions of the Superintendent or other non-BOE members making presentations should be directed to that individual.
5. Private conversations can be distracting to those speaking and should be limited.
6. During discussion, the Chair should try to provide equal time to those in favor or against a given topic or motion.
7. A majority is more than half of the votes cast, not a majority of the Board. For example: if only 7 members choose to vote, and the result is 4-3 in favor, the motion is adopted. Members who abstain are "refraining from voting".
8. If discussion on a **motion** is lasting a long time, any member can "move the previous question" or "call the question". They must be recognized by the Chair in order to do so. This is not debatable, and a two-thirds vote is required to pass. If two-thirds vote in favor of ending debate, the Board ends all discussion on a motion and then moves to an immediate vote on that motion.
9. Committee reports that recommend action should be submitted in writing. This allows for clear understanding of recommendations.
It is the mission of the Mansfield Public Schools, in partnership with the Mansfield community, to ensure that each and every child develops the knowledge, skills, and dispositions essential for civic engagement and personal excellence in learning, life, and work within our local and global community.

Mansfield Board of Education Special Meeting
May 19, 2022
DRAFT Minutes

<table>
<thead>
<tr>
<th>Attendees:</th>
<th>Kathy Ward, Chair, Susannah Everett, Vice-Chair, Martha Kelly, Secretary (electronically), David Litrico, April Morin, Katherine Paulhus (electronically), Jeannette Picard, Kelly Zimmermann</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absent:</td>
<td>Edith Allison</td>
</tr>
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</table>

The public may view the meeting live at https://mansfieldct.gov/video.

The meeting was called to order at 7:01pm by Ms. Ward.

Ms. Ward thanked Ms. Everett for presenting the BOE Budget at the annual town meeting.

Ms. Zimmermann read the mission statement.

APPROVAL OF MINUTES: Motion by Ms. Morin, seconded by Ms. Picard to approve the minutes of the April 14, 2022, Regular Meeting. Vote: Unanimous in favor and motion passed.

COMMUNICATIONS: Letter from Susan Audette

HEARING FOR VISITORS: None

ADDITIONS TO THE PRESENT AGENDA: None

BOARD REPORTS: Ms. Ward reported the Finance Committee met today to review the Q1 financials and an updated report will be available in June.

INFORMATION, PRESENTATIONS AND ACTIONS:

Mrs. Lyman provided the Board with updates of numerous recent and upcoming spring events in the district including the Connecticut State Department of Education’s recognition of both the 20-21 and 21-22 Teachers of the Year, conversations with the state regarding potential facilities projects, the hiring of an Assistant Principal for Mansfield Elementary School and the MMS drama production to take place this Saturday.

The Report of Progress – Support the Whole Child was presented to the Board by Administrators. This is the third of three reports compiled this school year to convey many of the actions and outcomes focused on the District Development Plan.

The Elementary Instrumental Program was presented by Shannon Webster and Kate Smallidge via video. Of special note is the high percentage of student participation.

MMS Roof Project Update - Mrs. Lyman indicated there isn’t any new information to share at this time; we are waiting for an update on the scolar installation.

Update on School Building Project – Mrs. Lyman provided an update on the various sections of the new elementary school and shared updated photos of the construction progress. The roof is complete and siding and windows are being installed.
- Watch our school grow https://mansfieldct.gov/2178

Mrs. Lyman explained the homeowner whose letter was identified as a communication has been visited and efforts towards a solution are underway.

NEW BUSINESS (if needed): None

HEARING FOR VISITORS: Rochelle Marcus, resident and parent - thanked the administrators for their hard work and the support provided to the children over the past two years and asked if the Board is considering a conversation regarding the return of masking given the increase in end of year activities and Covid cases.

CONSENT AGENDA: Motion by Mr. Litrico, seconded by Ms. Morin the following items be approved. Vote: Unanimous in favor.

That the Mansfield Public Schools Board of Education accepts the March 31, 2022, Quarterly Financials.

That the Mansfield Public Schools Board of Education approves the resignation of the following: Kaye Jakan, Reading/Literacy Consultant; effective the end of the 2021-2022 school year.

SUGGESTIONS FOR FUTURE AGENDA ITEMS: Mrs. Kelly commented about drug use prevalence and asked what we're finding in our community given that prescription drugs are easily accessed. She is also interested in tracking of yearly income, distributions and balance of the Hodovan Fund.

Ms. Zimmermann asked if the diversity and equity and upcoming Social Emotional trainings will be accessible to future hires.

ADJOURNMENT: Motion by Ms. Everett, seconded by Ms. Zimmermann to adjourn at 8:55pm. Vote: Unanimous in favor.

Respectfully submitted,
Jil Corso, Board Clerk
It is the mission of the Mansfield Public Schools, in partnership with the Mansfield community, to ensure that each and every child develops the knowledge, skills, and dispositions essential for civic engagement and personal excellence in learning, life, and work within our local and global community.

Mansfield Board of Education Special Meeting
May 25, 2022
DRAFT Minutes

<table>
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<tr>
<th>Attendees:</th>
<th>Kathy Ward, Chair, Susannah Everett, Vice-Chair, Martha Kelly, Secretary, Edith Allison, April Morin, Katherine Paulhus (electronically), Jeannette Picard, Kelly Zimmermann</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absent:</td>
<td></td>
</tr>
</tbody>
</table>

The public may view the meeting live at https://mansfieldct.gov/video.

The meeting was called to order at 4:46pm by Ms. Ward.

Motion by Ms. Everett, seconded by Ms. Zimmermann to enter Executive Session at 4:53pm for the purpose of a discussion concerning non-union wages and salaries, a discussion concerning collective bargaining matters related to the teacher contract and invite Superintendent Lyman and Peter Dart.

Following Executive Session, the Board returned to Regular Session at 5:19pm. Motion by Ms. Everett, seconded by Ms. Picard to accept the Personnel Committee’s recommendation of singleton salaries for 2022-23. All singletons (Information Technology staff, food service director, human resource specialist, administrative assistant to the superintendent, and Deputy Director of Facilities) receive a 3% increase. Insurance cost sharing remains at 13%. Vote: Unanimous in favor.

Motion by Ms. Everett, seconded by Ms. Zimmermann that the MBOE amend the 2021-22 school year to allow the last day of school for students as June 20th. Vote: Unanimous in favor.

ADJOURNMENT: Motion by Ms. Morin, seconded by Ms. Everett to adjourn at 5:21pm. Vote: Unanimous in favor.

Respectfully submitted,
Jil Corso, Board Clerk
May 26, 2022

Mansfield Public Schools Board of Education Staff
4 S Eagleville Rd
Mansfield, CT 06268

A gift has been made to Connecticut Foodshare

In Honor of Mansfield Public School Staff

By

Jil Corso
4 S Eagleville Rd
Mansfield, CT 06268-2574

The following message was received with this gift;

Staff Appreciation 21-22

The mission of Connecticut Foodshare is to provide nutritious food to people in need. We do this by supplying food and other resources to eligible programs throughout our service areas and promoting public awareness about the problem of hunger.

Connecticut Foodshare distributes food through a network of hundreds of programs such as soup kitchens, shelters, food pantries and adult and child day care centers in all counties. Last year Connecticut Foodshare distributed enough food to provide more than 21 million meals to people in need.

Please know that this thoughtful donation will be put to good use to benefit people facing hunger each day.

With gratitude,

Jason Jakubowski, President and CEO
May 12, 2022

Ms. Kelly Lyman, Superintendent
Mansfield Public Schools
4 South Eagleville Road
Storrs, CT 06268

Dear Ms. Lyman,

On behalf of the entire Woodstock Academy community, I want to congratulate you on your retirement from the Mansfield Public Schools.

You always picked up the telephone when I reached out for advice or recommendations, and I want you to know it was greatly appreciated. As an important leader of the URSA/NASA group during the most difficult time in all our careers, you kept the focus on student learning and trying to get the group to collaborate with each other. Throughout this time, I was able to observe, learn and grow from your management style, and I want to thank you for that.

I am completely confident that in the next chapter of your life you will continue to have a positive impact on students and other educational leaders.

You will always remain a member of the larger Academy community.

Congratulations,

Christopher J. Sandford
Head of School

Cc: The Mansfield Board of Education
    The Woodstock Academy Board of Trustees
Dear Members of the Board of Education,

Thank you so much for the beautiful flowers that you sent for the Teacher of the Year award ceremony! They were such a nice surprise and meant a lot! Many thanks,

Ashley Bancourt
Fwd: Mask mandate

Kathleen Ward <WardK@mansfieldct.org>  
To: "Kelly M. Lyman" <lymankm@mansfieldct.org>, Jil Corso <corsoj@mansfieldct.org>  
Fri, May 20, 2022 at 10:10 PM

Kathy Ward  
Sent from my iPhone

Begin forwarded message:

From: Helene Marcy <hemarcy@gmail.com>  
Date: May 20, 2022 at 10:08:30 PM EDT  
To: MBOE_BOE <MBOE_BOE@mansfieldct.org>  
Subject: Mask mandate

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening Mansfield Public Schools BOE members,

I wanted to encourage you to reinstitute the mask mandate for the schools. As you know COVID numbers are skyrocketing. Numbers are especially high at the high school and they are certain to follow in younger grades. I personally know 16 people who have had Covid within the last 2 1/2 weeks—that’s more than at any other point in the pandemic by far. We know of immuno-compromised students in town who are not attending school because cases are so high and there is no mandate. We attended the MMS choir concert on Wednesday and were unfortunate enough to be sitting near a maskless person with a cough. I urge you to put it back in place to make students safer. I hope that the mandate will be back in place by the time of the orchestra concert this week, which we plan to attend.

Thank you,  
Helene Marcy  
(Mother of a 7th grader)

Helene Marcy  
she/her  
hemarcy@gmail.com
TO: Mansfield Board of Education  
FROM: Kelly M. Lyman, Superintendent of Schools  
RE: Introduction of Mansfield Elementary School Assistant Principal  
DATE: June 3, 2022

At the June 9, 2022 Board of Education meeting, I will introduce the recently hired assistant principal for Mansfield Elementary School, Rebecca “Becky” Granatini. Becky was selected from an applicant pool of more than 50 candidates. Her deep knowledge of teaching and learning, commitment to child-centered practices, and can-do spirit and passion for her work impressed those who interviewed her. Also evident was her interest and excitement about the work we do in Mansfield, the opportunities presented by the new school, and her own core beliefs about leading with equity. Ms. Granatini is a learner looking for the next opportunity to keep growing and contributing to a community.

Becky comes to us with 18 years of teaching experience, the last five as an elementary curriculum specialist in the Wethersfield Public Schools. She holds a BA in Communications and Public Relations from the University of Connecticut, two Master’s Degrees from Saint Joseph University, one in education and one in reading, and a 6th Year Degree in Educational Leadership from Central Connecticut State University. In recent years, her work has focused on collaboration to build professional practice. She co-authored a book published by the American Association of School Librarians to support the new American Association of School Library standards as used through collaboration between library media specialists and classroom teachers. She has been a frequent presenter on this topic at state and national conferences and was awarded the Connecticut Association of School Librarians Pellerin Award for Outstanding Collaboration.
The Mansfield Board of Education celebrates our 2022 retirees!

Mansfield Board of Education Meeting
Thursday, June 9, 2022 at 7:00 p.m., Council Chambers

The public may view the meeting live at https://mansfieldct.gov/video.

2022 Retirees

Carrie Holman, Teacher, Mansfield Middle School
32 years of service

Robert Lee, Maintainer, Mansfield Public Schools
25 years of service

Joseph Polana, Custodian, Vinton Elementary School
24 years of service

Michael Sauzier, Custodian, Mansfield Middle School
24 years of service

Rebecca Robichaud, Teacher, Southeast Elementary School
23 years of service

Mark Jones, Teacher, Mansfield Middle School
22 years of service

Diana Pelletier, Paraeducator, Southeast Elementary School
22 years of service

Theresa Glaude-Boucher, Cafeteria Manager, Vinton Elementary School
18 years of service

Katherine Davidson, Paraeducator, Southeast Elementary School
16 years of service

Judy Quinn, Teacher, Goodwin Elementary School
16 years of service

Connie Ziko, Speech Pathologist, Southeast Elementary School
15 years of service

Ingrid Hanka, Nurse, Southeast Elementary School
11 years of service

Anita Cronin, Paraeducator, Goodwin Elementary School
6 years of service