

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Steve Ferrigno, Toni Moran, Chris McNaboe, Madison Day, Rich Weyel, Kathy Ward, Ryan Aylesworth, Kelly Lyman

Members Absent: Mary deVecchis

Staff Present: Allen Corson, Director of Facilities Management; Margaret Chatey, Communications Specialist; Charmaine Bradshaw-Hill, Director of Finance

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Peter Dart (Principal, Goodwin Elementary School); Lauren Rodriguez (Principal, Southeast Elementary School)

1. CALL TO ORDER

Meeting called to order at 4:02PM by Chairman Randy Walikonis.

2. APPROVAL OF 05/26/2022 MEETING MINUTES

Mr. Kueffner **moved** to approve the minutes of the May 26, 2022 regular meeting.
Ms. Ward seconded the motion.

The motion **passed** unanimously.

3. OPM UPDATE

Mr. Levitus gave a high level overview of the project process including updates on the status of the building interior. He spoke to the Committee about drywall, painting, and cabinetry progress. The Committee discussed the move out schedule for the existing schools.

Ms. McNaboe joined the meeting at 4:07PM.

Mr. Levitus shared photos of the buffer trees from the ground level and the second floor of the new building. He also shared next steps plans for overall site landscaping. The Committee discussed design safety and security. Ms. Lyman spoke to the Committee about State safety and security standards and told them that the plans for the new building will have to be reviewed and approved prior to opening.

4. ARCHITECT UPDATE

Mr. Brown spoke to the Committee about the procedures for reporting progress of repairs that are listed on the site observations and field reports.

5. CONTRACTOR UPDATE

Mr. Howat shared building exterior photos of the south side retaining wall and progress of windows in area A north and B south.

Ms. McNaboe left the meeting at 4:33PM.

Additional building interior photos were shown of progress in main level A, classroom cabinets in lower level B, and painting of the trestles in the gym. Lastly, Mr. Howat went over the updated schedule and procurement log.

6. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW

Ms. Ward made a **motion** to approve PCO-075R dated 6-7-2022 in the amount of \$4,922.73 for revised kitchen circuitry. Ms. Day seconded the motion.

The motion **passed** unanimously.

Mr. Kueffner made a **motion** to approve PCO-079R dated 6-7-2022 in the amount of \$1,530.10 for disassembling cabinets in the existing Southeast School for owner salvage/donation. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

Mr. Kueffner made a **motion** to approve PCO-080 dated 6-7-2022 for zero cost for replacing the originally specified occupancy and vacancy sensors in accordance with PR37 dated 4-24-22. Ms. Moran seconded the motion.

The motion **passed** unanimously.

Ms. Moran made a **motion** to approve PCO-051R3 dated 3-15-2022 in the amount of \$11,315.92 and a contract time extension of 28 calendar days for building substantial completion to 8-12-2022 and building final completion to 10-19-2022 for metal roof decking procurement delays for wings A and B. Ms. Ward seconded the motion.

The motion **passed** unanimously.

Mr. Kueffner made a **motion** to approve Change Order 1 dated 6-6-2022 for The Nunes Companies, in the amount of \$0 and a contract time extension of 78 days for a completion date of 9-16-2022 for CT Route 89 and CT Route 195 Intersection Improvements. Ms. Day seconded the motion.

The motion **passed** unanimously.

7. OPPORTUNITY FOR PUBLIC INPUT

None

8. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:15PM. Ms. Ward seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office