Draft Minutes

Members Present: Terry Berthelot (Chair), Ronald Schurin & David Freudmann
Other Council Members Present: Mayor Toni Moran (arrived at 3:05pm)
Staff Present: John Carrington, Holly Schaefer, Audrey Conrad, Noelle Shepard

Terry Berthelot called the meeting to order at 3:00 p.m.

1. PUBLIC COMMENT
   Terry Berthelot closed public comment as no members of the public were in attendance.

2. APPROVAL OF MINUTES
   Terry Berthelot asked for a motion to approve minutes of the February 24, 2020
   Personnel Committee meeting. Ron Schurin so moved, and David Freudmann
   seconded. All in favor, motion passed unanimously.

3. FY 2020-2021 NON-UNION COMPENSATION
   Interim Town Manager John Carrington introduced the agenda item and provided
   an overview on COLA’s, payment-in-lieu, and tuition reimbursement. He
   explained his recommendation to adjust non-union employees’ COLA, payment-
   in-lieu, and tuition reimbursement amounts to match those that the members of
   the Professional & Technical Union receive. Terry Berthelot asked for a motion.
   Ron Schurin motioned effective July 1, 2020 to endorse a 2.0% general wage
   increase applied to the Town Administrator’s Pay Plan thus affecting
   compensation for nonunion regular staff for FY 2020/2021, to endorse an
   increase to the Payment in Lieu program for nonunion employees be retroactive
   to January 1, 2020, to endorse an increase to the Tuition Reimbursement
   Program in the amount of $1,800 annually and to recommend approval to the
   Town Council. David Freudmann seconded the motion. All in favor, motion
   passed.

4. ADJOURNMENT
   Terry Berthelot asks for a motion to adjourn meeting. Ron Schurin motioned, and
   David Freudmann seconded. Meeting adjourned at 3:12pm.

Respectfully submitted,
Noelle Shepard, Human Resources