

## DRAFT MINUTES

Members Present: Chris Kueffner, Steve Ferrigno, Toni Moran, Chris McNaboe, Madison Day, Rich Weyel, Kathy Ward, Ryan Aylesworth, Kelly Lyman

Members Absent: Randy Walikonis, Mary deVecchis

Staff Present: Allen Corson, Director of Facilities Management; Margaret Chatey, Communications Specialist

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Peter Dart (Principal, Goodwin Elementary School); Lauren Rodriguez (Principal, Southeast Elementary School)

1. CALL TO ORDER

Meeting called to order at 4:01PM by Co-Chairman Chris Kueffner.

2. APPROVAL OF 06/23/2022 MEETING MINUTES

Ms. Ward **moved** to approve the minutes of the June 23, 2022 regular meeting.  
Ms. Moran seconded the motion.

The motion **passed** unanimously with Ms. Day abstaining.

3. CONTRACTOR UPDATE

Mr. Howat shared site aerial photos pointing out roof PV panels, curving for the bus loop, prepping for sidewalks, and location of drainage work. The Committee asked questions about the most recent finding of unsuitable soils and Mr. Howat told them that the area has been flagged for inspection and reporting. He then shared interior photos pointing out progress of stairs, toilet rooms, classroom and the mezzanine. He also told the Committee that crews have started abatement of the of the existing school building. Lastly, Mr. Howat went over the updated construction schedule and procurement log.

4. ARCHITECT UPDATE

Mr. Brown spoke to the Committee about site observation and field reports and gave an update on processing submittals.

5. OPM UPDATE

Mr. Levitus spoke to the Committee about coordination of shutting down the electrical system of the existing building while simultaneously ensuring power to the concession stand was not disrupted. He then gave updates on the fog testing and unsuitable soil. Lastly, he went over key milestone dates and overall status of the project.

Mr. Pellman gave an update on the traffic study.

6. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW

The Committee discussed enhancements to the energy dashboard website and agreed to table voting on or approving proposals at this time.

7. OPPORTUNITY FOR PUBLIC INPUT

Mr. Brian Q. Coleman spoke to the Committee about well water testing.

8. ADJORNMENT

Mr. Weyel **moved** to adjourn the meeting at 5:32PM. Ms. Ward seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith  
Executive Assistant, Town Manager's Office