

DRAFT MINUTES

Members Present: Randy Walikonis Chris Kueffner, Steve Ferrigno, Toni Moran, Mary deVecchis, Ryan Aylesworth, Peter Dart

Members Absent: Chris McNaboe, Madison Day, Rich Weyel, Kathy Ward

Staff Present: Allen Corson, Director of Facilities Management; Margaret Chatey, Communications Specialist; Charmaine Bradshaw-Hill, Director of Finance

Guests: Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principal, Southeast Elementary School)

1. CALL TO ORDER

Meeting called to order at 4:00PM by Chairman Randy Walikonis.

2. APPROVAL OF 07/14/2022 MEETING MINUTES

Mr. Kueffner **moved** to approve the minutes of the July 14, 2022 regular meeting.
Mr. Ferrigno seconded the motion.

The motion **passed** unanimously with Ms. deVecchis and Mr. Walikonis abstaining.

3. CONTRACTOR UPDATE

Mr. Howat shared aerial and ground level photos of the site pointing out progress on the building exterior, the drainage system, the bus loop, the pump house area and sidewalk preparation. He also shared photos of the building interior pointing out the entry ways and progress of the mechanical, electrical and plumbing installation.

Mr. Howat went over the construction schedule and the procurement log and gave an update on when the DOAS (dedicated outdoor air system) would be arriving. The Committee discussed the abatement of the existing building.

4. ARCHITECT UPDATE

Mr. Brown spoke to the Committee about the latest site observation reports and shared photos of outstanding items on the field reports.

5. OPM UPDATE

Mr. Pellman spoke to the Committee about the demo permit that was issued for the existing building and coordination of delivery and installation of the furniture. The Committee discussed school signage.

6. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW AND APPROVAL

Mr. Ferrigno made a motion to approve TSKP Amendment 007 dated July 22, 2022 in the amount of \$6,748.00 for updates to the site plan and supporting documents to the Mansfield Planning and Zoning Commission. Mr. Walikonis seconded the motion.

The motion passed unanimously.

Mr. Kueffner made a motion to approve BVH Change Order proposal dated July 21, 2022 in the amount of \$6,000.00 for two additional fog tests at the exterior envelope of the new building. Ms. deVecchis seconded the motion.

The motion passed unanimously.

Mr. Kueffner made a motion to approve SLR (formerly Milone and MacBroom) proposal dated July 26, 2022 in the amount of \$7,500.00 (plus reimbursable traffic count fees and direct expenses) for a follow-up traffic study as required by the Planning and Zoning Commission condition of approval for the project. Mr. Ferrigno seconded the motion.

The motion passed unanimously.

Mr. Kueffner made a motion to approve PCO-093 dated 6-29-2022 in the amount of \$948.35 for additional mineral wool per RFI #231. Mr. Ferrigno seconded the motion.

The motion passed unanimously

Mr. Kueffner made a motion to approve PCO-096 dated 7-21-2022 for a credit in the amount of \$450.00 for motorized damper. Ms. deVecchis seconded the motion.

The motion passed unanimously

Mr. Kueffner made a motion to approve PCO-097 dated 7-21-2022 for a credit in the amount of \$590.00 for the energy dashboard display. Mr. Ferrigno seconded the motion.

The motion passed unanimously

Ms. deVecchis made a motion to approve PCO-081R dated 7-27-2022 in the amount of \$19,474.58 for an alternative walk-in cooler/freezer. Mr. Ferrigno seconded the motion.

The motion passed unanimously

7. REVIEW AND APPROVAL OF PROJECT INVOICES

Ms. deVecchis **moved** to approve monthly invoice packet for June 2022 dated 07-28-2022 including invoices from Atlantic, CES, Colliers Project Leaders, GovConnection, Langan, MHA, TSKP Studios, WB Meyer, and Weston and Sampson in the amount of \$141,462.27 and Newfield's Application for Payment #14 in the amount of \$2,953,690.38 for a total Approval of \$3,095,152.65. Mr. Ferrigno seconded the motion

The motion **passed** unanimously.

8. OPPORTUNITY FOR PUBLIC INPUT

None

9. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:32PM. Ms. Ferrigno seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office