

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Madison Day, Rich Weyel, Steve Ferrigno, Chris McNaboe, Kathy Ward, Toni Moran, Mary deVecchis, Ryan Aylesworth, Peter Dart

Staff Present: Allen Corson, Director of Facilities Management; Margaret Chatey, Communications Specialist; Charmaine Bradshaw-Hill, Director of Finance

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principal, Southeast Elementary School)

1. CALL TO ORDER

Meeting called to order at 4:01PM by Chairman Randy Walikonis.

2. APPROVAL OF 07/14/2022 MEETING MINUTES

Ms. deVecchis **moved** to approve the minutes of the July 28, 2022 regular meeting. Mr. Ferrigno seconded the motion.

The motion **passed** unanimously with Ms. Day, Ms. McNaboe, Ms. Ward and Mr. Weyel abstaining.

3. CONTRACTOR UPDATE

Mr. Howat shared aerial and ground level photos of the site which included demolition of the existing Southeast building, and progress of storm drainage work and IPE siding. He then shared photos of the building interior pointing out the progress of the kitchen area, classrooms, and ceilings throughout.

Mr. Howat went over the construction schedule and the procurement log and gave an update on the delivery date of the DOAS (dedicated outdoor air system).

4. ARCHITECT UPDATE

Mr. Brown told the Committee that he continues to work on submittals and that he is due to go for another site observation in the following week.

5. OPM UPDATE

Mr. Levitus gave updates on furniture delivery and the progress of interior issues that are affecting project completion. The Committee discussed the size and location of the school sign and possibly forming a subcommittee to identify stylistic design considerations.

Ms. Moran left the meeting at 5:02PM

6. POTENTIAL CHANGE ORDER / PROCUREMENT REVIEW AND APPROVAL

Mr. Kueffner made a motion to approve PCO-084R2 dated 7-26-2022 in the amount of \$33,558.55 for additional attachments required for the PV panel system. Mr. Weyel seconded the motion.

The motion passed unanimously.

Mr. Kueffner made a motion to approve PCO-099R dated 8-10-2022 in the amount of \$24,624.24 for installation of AV back box infrastructure per town request. Ms. Ward seconded the motion.

The motion passed unanimously.

Ms. deVecchis made a motion to approve **quote #8665** dated April 1, 2022 in the amount of \$6,548.69 for portable radio antenna and repeater equipment at the pump house, **quote #8736** dated May 18, 2022 in the amount of \$6,617.57 for bus loop radio antenna equipment at the pump house, and **quote #8668** dated April 1, 2022 in the amount of \$9,775.20 for portable radio equipment (Pricing for all quotes based on state contract #19PSX008). Ms. Day seconded the motion.

The motion passed unanimously.

7. OPPORTUNITY FOR PUBLIC INPUT

None

8. ADJORNMENT

Mr. Kueffner **moved** to adjourn the meeting at 5:25PM. Ms. Ward seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office