

Ethics Committee
Thursday, October 21, 2021
Hybrid Meeting
Draft Minutes

Members Present: John DeWolf (Chair), James Raynor, Jamie Lang-Rodean, & Suzanne Singer Bansal

Staff Present: Holly Schaefer, Kelsey Haddad, David Proulx

Mr. DeWolf called the meeting to order at 4:15 p.m.

I. PUBLIC COMMENT

None

II. APPROVAL OF MINUTES

James Raynor moved to approve the minutes from the October 2020 meeting. Suzanne Singer Bansal seconded. All in favor. Motion passed.

III. HOUSE KEEPING ITEMS

- 2021 Regular Meeting Schedule
 - The Board confirmed that they will meet quarterly on the third Thursday of the month at 4:00 pm. The dates of the meetings were determined to be January 20, 2022; April 21, 2022; July 21, 2022; and October 20, 2022. James Raynor motioned to approve the 2022 meeting schedule, and Jamie Lang-Rodean seconded. All in favor, motion passed.
- Selection of Chair, Vice Chair, & Secretary for October 2021 through October 2022
 - Suzanne Singer Bansal motioned to have the Board maintain John DeWolf as chair. James Raynor volunteers to act as vice chair. Jamie Lang-Rodean to remain as secretary for the period of October 2021 through October 2022. The motion was seconded by James Raynor. All in favor, motioned passed.
- FY 2020-2021 Annual Report
 - John DeWolf provided the update that the annual report had been drafted and read the “Accomplishments for FY 2020/2021” section of the report to the Board. DeWolf asked that the second bullet under “Accomplishments” be corrected to state “The Ethics Board met on October 21, 2021 to elect officers and to prepare the Annual Report.” James Raynor made a motion to accept the draft Annual Report after corrections. Suzanne Singer Bansal seconded the motion. Motion passed unanimously.

ADJOURNEMENT

James Raynor moved to adjourn the meeting at 4:22pm.

Respectfully submitted,

Kelsey Haddad, Human Resources Specialist