

APPROVED SPECIAL MEETING MINUTES

Members Present: P. Shapiro, J. Fratiello, W. Briggs, D. Litrico, T. Moran

Staff Present: R. Aylesworth, W. Trietch, A. Corson

Guests Present: P. Jorgensen, S. Pellman, A. Carpenter

The meeting was called to order at 8:30am.

Approval of Minutes

Motion made by P. Shapiro, seconded by D. Litrico, to approve the October 28, 2022 Special Meeting Minutes. Motion passed unanimously.

New Business

- a. Project Update – P. Jorgensen noted there has been no update on work done by Imperial and will possibly start up again in January to make final connections. The switchgear was received and installed, but the generator delivery has been delayed. Waiting on Eversource for dates to shut down and make the necessary wiring connections. The installation of the generator can be done after the shut down. Imperial is scheduled to anchor the solar panels next week, weather dependent. R. Aylesworth will work with A. Corson to connect with the Town's Eversource Liaison in an attempt to push this project up in their queue. P. Shapiro inquired how long the connection would take. If the right crew shows up from Eversource, the connection will take only one day. A. Carpenter sent warranty closeout paperwork to P. Jorgensen for review and will forward to Colliers for their review as well. Once that is accepted, it will be distributed to the committee.
- b. Approval of Outstanding Invoices – Motion made by P. Shapiro, seconded by W. Briggs, to approve the Imperial Company's Pay Application No. 7 for the roof replacement portion of the project as recommended by Town Staff and Silver Petrucelli in the amount of \$12,516.41. Motion passed unanimously. Motion made by P. Shapiro, seconded by W. Briggs, to approve the Silver Petrucelli Invoice 22-1137 in the amount of \$890.00. Motion passed unanimously. Motion made by T. Moran, seconded by D. Litrico, to approve Colliers Invoice 799704 in the amount of \$65.00. Motion passed unanimously.
- c. Meeting Schedule– Motion made by T. Moran, seconded by D. Litrico, to approve the meeting schedule for the coming year as presented. Motion passed unanimously.

Adjournment

Motion made by T. Moran, seconded by P. Shapiro, to adjourn the meeting at 8:41am. Motion passed unanimously.

Respectfully submitted,
Sheri Bacanski
Public Works Specialist