

DRAFT MINUTES

Members Present: Randy Walikonis, Chris Kueffner, Steve Ferrigno, Toni Moran, Chris McNaboe, Mary deVecchis, Madison Day, Rich Weyel, Kathy Ward, Ryan Aylesworth, Kelly Lyman

Staff Present: Allen Corson, Director of Facilities Management; Charmaine Bradshaw-Hill, Director of Finance; Margaret Chatey, Communications Specialist

Guests: Adam Levitus (Colliers International), Scott Pellman (Colliers International), Jeff Brown (TSKP Studio), Al Howat (Newfield Construction); Lauren Rodriguez (Principle, Southeast Elementary School); Craig Razza (Kohler Ronan)

1. CALL TO ORDER

Meeting called to order at 4:01PM by Chairman Randy Walikonis.

2. APPROVAL OF MEETING MINUTES

Mr. Kueffner **moved** to approve the minutes of the December 23, 2021 regular meeting. Mr. Ward seconded the motion.

The motion **passed** with Mr. Weyel abstaining.

3. OPM UPDATE

Mr. Levitus provided a project status update and spoke to the Committee about metal roof decking delays due to nationwide issues with materials procurement, and possible impact of weather conditions. The Committee discussed scheduling concerns and Mr. Howat spoke about completing the critical roof areas. Mr. Levitus gave a high level update on the geothermal wells. He told the Committee that the lack of quality in the work has been brought up to standard. *{Detailed information provided later in the meeting}*

4. ARCHITECTS UPDATE

Mr. Brown gave an update on the FF&E and Technology bids process, and spoke to the Committee about Newfield's waste management tracking log.

Mr. Razza provided a more detailed geothermal update. He spoke to the Committee about conductivity testing and validity of results. The Committee discussed cracked casings of the existing wells and plans to drill new wells. Mr. Razza and the OAC team discussed the possibility of more project oversight by Kohler Ronan.

5. CONSTRUCTION UPDATE

Mr. Howat shared aerial photos of the site and spoke to the Committee about framing and sheathing of both the upper and lower levels. He told the Committee that they are

focusing on getting the building closed in to capture the heat. Mr. Howat pointed out the location of the geothermal field including row seven that is currently being worked on.

6. POTENTIAL CHANGE ORDER REVIEW

Mr. Kueffner made a **motion** to approve PCO-047 dated 12-27-2021 for a credit in the amount of \$2631.28 for the elimination of weather barrier behind the exterior wood siding. Mr. Weyel seconded the motion.

The motion **passed** unanimously.

7. ADJORNMENT

Ms. deVecchis **moved** to adjourn the meeting at 5:04PM. Ms. Day seconded the motion.

The motion **passed** unanimously.

Respectfully Submitted,

Tasha N. Smith
Executive Assistant, Town Manager's Office