

TOWN OF MANSFIELD

Arts Advisory Committee Meeting

Wednesday, Dec. 3, 2025 4:00pm
Mansfield Community Center - Conference Room

IN PERSON MEETING

SPECIAL MEETING MINUTES

Please note the time change for this meeting as it is not a normal meeting time for the committee.

Agenda

1. **Call to Order**
 - o A. Williams, Started meeting 4:03 PM
2. **Attendance / Roll Call**
 - o Attendance: D. Vaughan, A. Williams, D. Rose
 - o Staff: J. Caldwell
 - o Public: L. Smolin, D. Pelto
3. **Approval of Minutes**
 - o Review and approval of November 4, 2025 meeting minutes.
 1. Changes to hanging show dates needed to be updated
 2. Approved with changes by A. Williams – Second by D. Rose
4. **Current & Upcoming Art Shows**
 - o Review of Winter Solstices Show Applications (December 15 – January 17).
 1. All who submitted were approved. No works of art were denied.
 2. Jenn to reach out and let the Artist know info for hanging and dates.
 - o Confirm schedule and location for Gaya's show (Lenard Hall?).
 1. Jenn to reach out and confirm show and dates
 - o Discuss Juried Art Show and Plain Air Show.
 1. Tables for next meeting pending time
5. **Budget Update**
 - o Discussion of Chromebox purchase and monthly subscription costs.
 1. Jenn to follow up with cost and present to committee
 - o Planning and budgeting for potential **Juried Art Show** (Spring vs. alternate season).
 1. Tabled for next meeting pending time.
6. **Continued Business**
 - o Review updated **Art Display Application** language (AI artwork policy).
 1. Once the committee has a quorum we can make changes and vote on wording for application
 - o Update on **digital application format** transition.
 1. Jenn working on a digital application format to simplify the process for most. Goal is to complete this by the January Meeting
7. **Meeting Schedule**
 - o Make Meeting Schedule for Calendar Year 2026
 1. Task was completed and submitted to the COC for approval
8. **Review New Committee Member Handbook - Tabled**
9. **Public Comment - None**

10. Future Agenda Items

11. Adjournment

Mansfield Artist Display Options	
Mansfield Community Center	CSA Lenard Hall
Entry Case – Double Sided Display	Lobby – Above Couches
Entry Case – Shelved	Lobby – Far Wall
Hall Way – Long (5) Short (2)	Left Hallway
Sitting Room – Lower (3)	Right Hallway
Sitting Room – Upper (5)	

*If you cannot attend, please contact Jennifer Caldwell,
Caldwelljr@mansfieldct.org, and email the committee.
Next meeting scheduled for November 4, 2025.*

Mansfield Community Center Display Schedule

Exhibit/Show	Application Open	Application Deadline	Approval Date	Show Dates	Location
Dunja Pelto	N/A	N/A	9.3.25	9.13-11.7	MCC Hallways – Long & Short
Michael Franklin-White	N/A	N/A	9.3.25	9.13-11.14	MCC Display case - Both
Autumn Harvest	10.7.25	10.30.25	11.4.25	11.15 – 12.14	
Winter Solstice	11.4.25	11.25.25	12.2.25	12.14.25 - 1.17.26	
Juried Art Show	Feb 2026	4.1.2026	AAC April meeting	4.11 – 5.30.26	
Plain Air Event	Event 5.16-5.18	5.28.26	AAC June Meeting	6.7 -8.15	

Artist Reception

All artists who have displayed their work in Mansfield over the past year are warmly invited to attend. During the reception, we will also present awards to the winners of the Juried Art Show and recognize our judges for their contributions.

 **Date:** May 22, 2026

Time: 6:00 PM

 **Location:** Mansfield Community Center

Lenard Hall Artist Display Schedule

Exhibit/Show	Application Open	Application Deadline	Approval Date	Show Dates	Location

Outside of show dates, artists are welcome and encouraged to apply to display their artwork at either location. The application is online.