



TOWN OF MANSFIELD
OFFICE OF THE ASSESSOR

CHANDLER ROSE, CCMA II ASSESSOR
DANIELLE CARUSO, CCMA I PROPERTY APPRAISER
RACHEL VERTEFEUILLE, ASSESSOR'S ASSISTANT

AUDREY P. BECK BUILDING
FOUR SOUTH EAGLEVILLE ROAD
STORRS, CT 06268-2599
PH: (860)429-3311 FAX: (860)429-7785
E-MAIL: ASSESSOR@MANSFIELDCT.ORG

NEW BUSINESS QUESTIONNAIRE
Commercial and financial information is not open to public inspection

List or Account #: _____
Owner's Name: _____
DBA: _____
Location (street & number) _____

BUSINESS DATA

1. Direct questions to -

2. Location of accounting records -

Name _____
Address _____
City/State/Zip _____
Phone / Fax () / () _____
E-mail _____

3. Description of Business _____

4. How many employees work in your facilities in this town only? _____

5. Date your business began in this town? _____

6. How many square feet does your firm occupy at your location(s) in this town? _____ Sq. ft. Own Lease

7. Type of ownership: Corporation Partnership LLC Sole proprietor Other-Describe _____

8. Type of business: Manufacturer Wholesale Service Profession Retail/Mercantile Tradesman Lessor
 Other-Describe _____ IRS Business Activity Code _____

Printed Name: _____

Signature: _____

Date: _____

Our office recently became aware of the fact that you are conducting, or intend to conduct business, within our municipality.

Pursuant to Connecticut General Statutes Sec. 12-41 every business must file a Personal Property Declaration (form M-15) annually prior to November 1st. Furthermore, failure to file by the November 1st deadline will result in an estimate of assessed value and a 25% assessment penalty.

Kindly complete and return, the New Business Questionnaire above, along with a detailed itemized list of equipment, being used by the business, as soon as possible. Form M-15 will be available for printing, online annually mid to late September for the current tax year. You may also stop in the Assessor's office to pick one up, copy fees apply.

If you are already filing under a different name or there are any circumstances that we are unaware of, please do not hesitate to contact us at: assessor@mansfieldct.org or 860-429-3311. Thank you for your attention to this important matter.

Respectfully,

Rachel M. Vertefeuille
Assessor's Assistant