

Mansfield Middle School
REQUEST FOR QUOTE (RFQ)

Lenovo ThinkCentre M910x

December 2017

SUBMISSION/CONTACT ADDRESS

Mansfield Middle School
Mansfield, CT

Attn: Jamie Reopell

Quotes01@mpssites.org

Quotes will be accepted in electronic format.

Summary

Mansfield Public Schools are seeking desktop computers to upgrade computers and monitors in offices and classrooms. The requested models are:

Computer: Lenovo ThinkCentre M910x 10N0 (part# 10N0000AUS).

Monitor: Lenovo ThinkCentre Tiny-in-One 24 - LED monitor (part# 10LLPAR6US)

Core Specifications

The quote must include the following:

- Quantity 86: Lenovo ThinkCentre M910x 10N0 (part# 10N0000AUS)
 - 8GB RAM
 - 256GB SSD
 - Core i5 7500
- Quantity 60: Lenovo ThinkCentre Tiny-in-One 24 - LED monitor (part# 10LLPAR6US)

Mansfield Public Schools reserve the right to potentially modify the above quantities depending on pricing and available funding.

Proposal Submission Requirements

Quotes will be accepted in electronic format only. If there are any additional costs for shipping or otherwise, it should be listed on the quote. Vendors may use a format of their own choosing for the quote. The quote can be submitted at the email address identified earlier in this RFQ. Questions about the process should be directed to the same email address as well.

Selection Process

Pricing is the driving factor in the selection process, however it is not the only factor as the school will consider the vendor's ability to fulfill this product request. Mansfield Middle School reserves the right to reject any or all submissions, to select an applicant in a manner that is advantageous to

the school, and to waive all formalities in the bidding. The vendor is responsible for submitting a quote for consideration in a timely manner with a desired deadline of Friday, December 15th, 2017. If a sufficient number of proposals are not received by the deadline, Mansfield Middle School reserves the right to extend the deadline. Mansfield Middle School reserves the right to extend the deadline to request additional information from vendors.

Mansfield Middle School does not expressly state or imply any obligation to reimburse responding applicants for any expenses incurred in preparing submissions in response to this request. The selected firm is expected to meet any relevant state and federal legal requirements. Mansfield Middle School is an equal opportunity employer.