



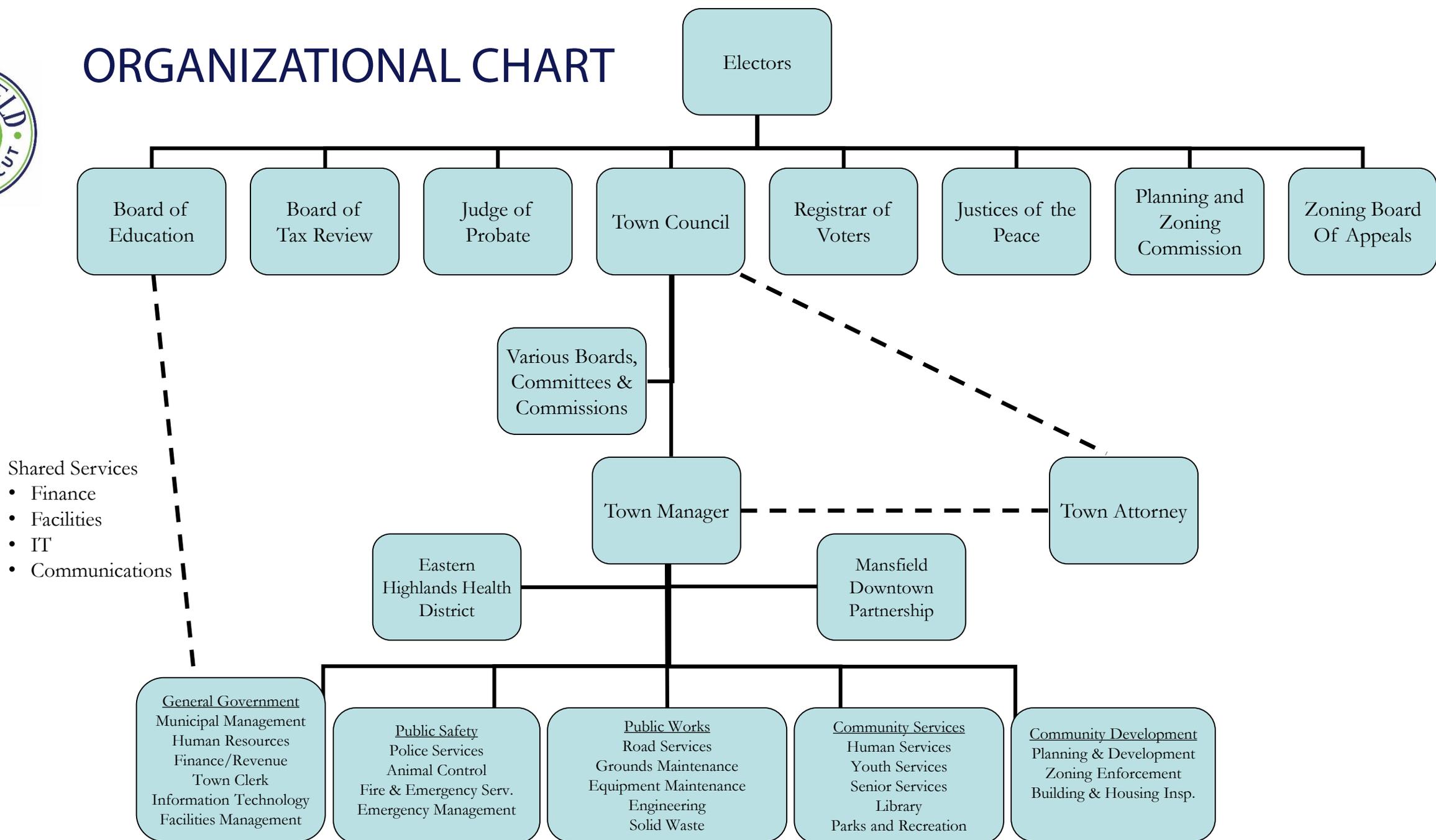
PUBLIC INFORMATION SESSION #2: TOWN COUNCIL FY 2023/24 ADOPTED BUDGET

May 4, 2023





ORGANIZATIONAL CHART





MUNICIPAL SERVICES

- **General Administration:** Management, records, taxation, assessments, planning & zoning, environmental protection, information technology
- **Public Safety:** Police, fire/EMS, animal control, building/housing inspection
- **Public Works:** Roads, facilities, solid waste and recycling, public water and sewer systems, tree maintenance
- **Public Education:** Mansfield Public Schools (grades PK-8; municipal), Regional School District #19 (grades 9-12; regional)
- **Human Services:** Senior services, youth services, and social services
- **Library:** Access to a broad range of materials, youth and adult programs
- **Health:** COVID-19 local response, septic system inspections, well inspections and monitoring, food protection (Eastern Highlands Health District; regional)
- **Recreation:** Youth and adult leisure/fitness programs, parks and open space



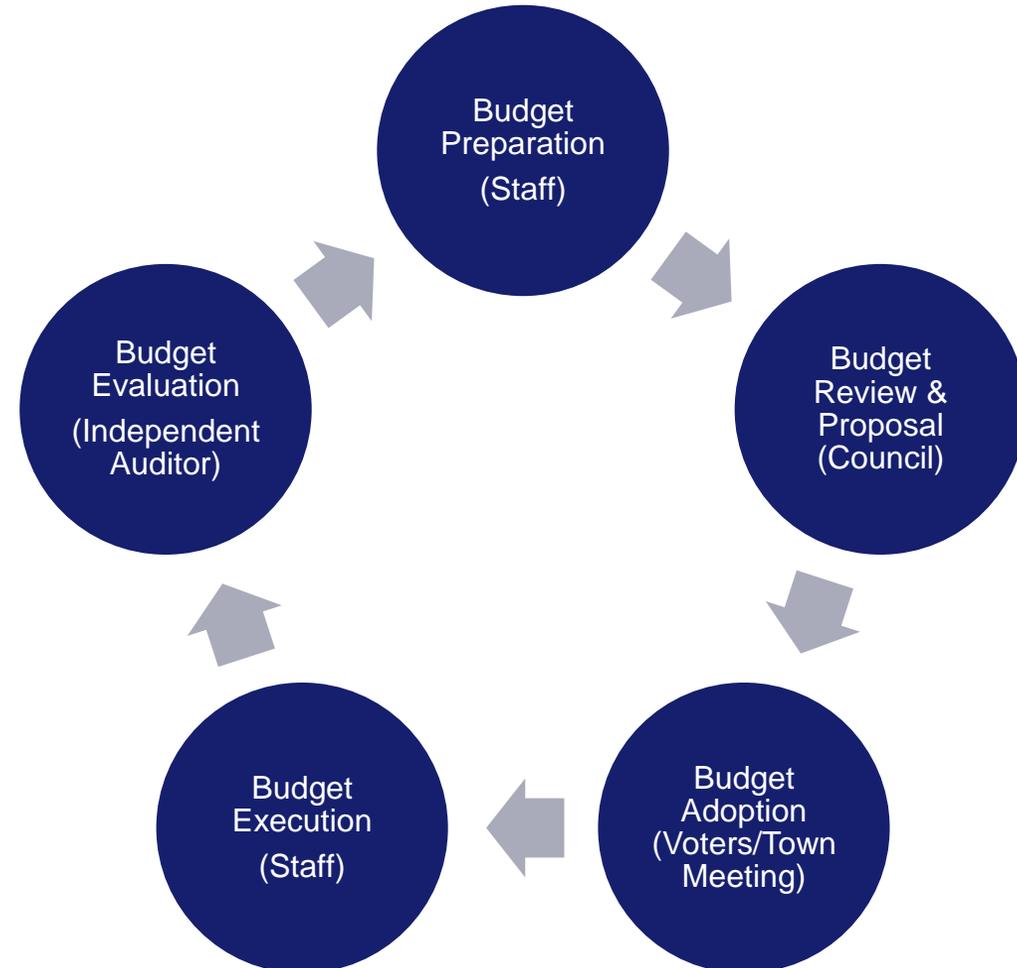
LOOKING AHEAD: *CHALLENGES & OPPORTUNITIES*

- Sustaining Exceptional Municipal Services
- Local Business/Economic Growth
- Addressing Infrastructure Needs and Associated Capital Investments
- Affordable and Workforce Housing
- Aging Town Buildings – Planning for the Future
- Diversity, Equity, Inclusion & Belonging
- Stakeholder Engagement, Accessibility and Open Government
- Mansfield Parks and Recreation – Visioning and Financial Sustainability
- American Rescue Plan Act – Continued Implementation
- *Mansfield Tomorrow* – Plan of Conservation and Development



MUNICIPAL BUDGET PROCESS

- A budget is a policy document
- Operating budget and capital budget





BUDGET POLICY AND OBJECTIVES

- Preserve and maintain the quality of current programs and services.
- Continue leveraging enhanced state aid funding.
- Maintain “pay-as-you-go” capital plan.
- Plan for & address needed upgrades to municipal buildings and infrastructure.
- Sustain a healthy fund balance.
- Minimize any necessary increases in the mill rate.
- Achieve efficiencies
- Advance the priorities, goals & objectives of *Mansfield Tomorrow*.
- Promote ongoing local economic stimulus/growth.



ADOPTED FISCAL YEAR 2023/2024 BUDGET - SUMMARY



UPFRONT “BOTTOM LINE”

- The budget maintains existing services levels and sustains an increased annual investment in capital improvement projects.
- Increases in operating expenses are due primarily to increases in fixed & contractual costs, not new services.
- Virtually no growth in Grand List year over year and assumes level state aid (PILOT, ECS, etc.)
- Historically high rates of inflation.
- Requires an increase in the tax rate of 1.14 mills (3.77%).
- Continues pay-as-you-go capital plan.
- Preserves a healthy fund balance.



FY 2023/24 BUDGET "SNAPSHOT"

Budget	Amount
Town of Mansfield	\$26,634,650
Mansfield Public Schools	\$24,801,880
Region 19 Contribution	\$11,951,245
General Fund	\$63,387,775
Capital and Non-Recurring Fund	\$4,453,050
Capital Projects Fund	\$4,913,250



FY 2023/24 BUDGET "ADJUSTMENTS" DURING PROCESS

- **March 29** – Town Manager presents proposed budget and publishes budget book.
- **April** – Town Council budget workshops; Council provides Town Manager guidance regarding desired changes.
- **April 24** – Town Manager recommends reductions to reflect Council’s feedback; Council votes to adopt FY 2024 budget.
 - **\$70,310** operating budget reduction.
 - **\$350,000** capital budget reduction.

Town Manager’s Proposed Budget (3/29/23)	Amount
Town of Mansfield	\$27,054,960
Mansfield Public Schools	\$24,801,880
Region 19 Contribution	\$11,951,245
General Fund	\$63,808,085
Capital and Non-Recurring Fund	\$4,803,050
Capital Fund	\$5,263,250

Town Council’s Adopted Budget (4/24/23)	Amount
Town of Mansfield	\$26,634,650
Mansfield Public Schools	\$24,801,880
Region 19 Contribution	\$11,951,245
General Fund	\$63,387,775
Capital and Non-Recurring Fund	\$4,453,050
Capital Projects Fund	\$4,913,250



ADOPTED FY 2023/2024 BUDGET - REVENUES

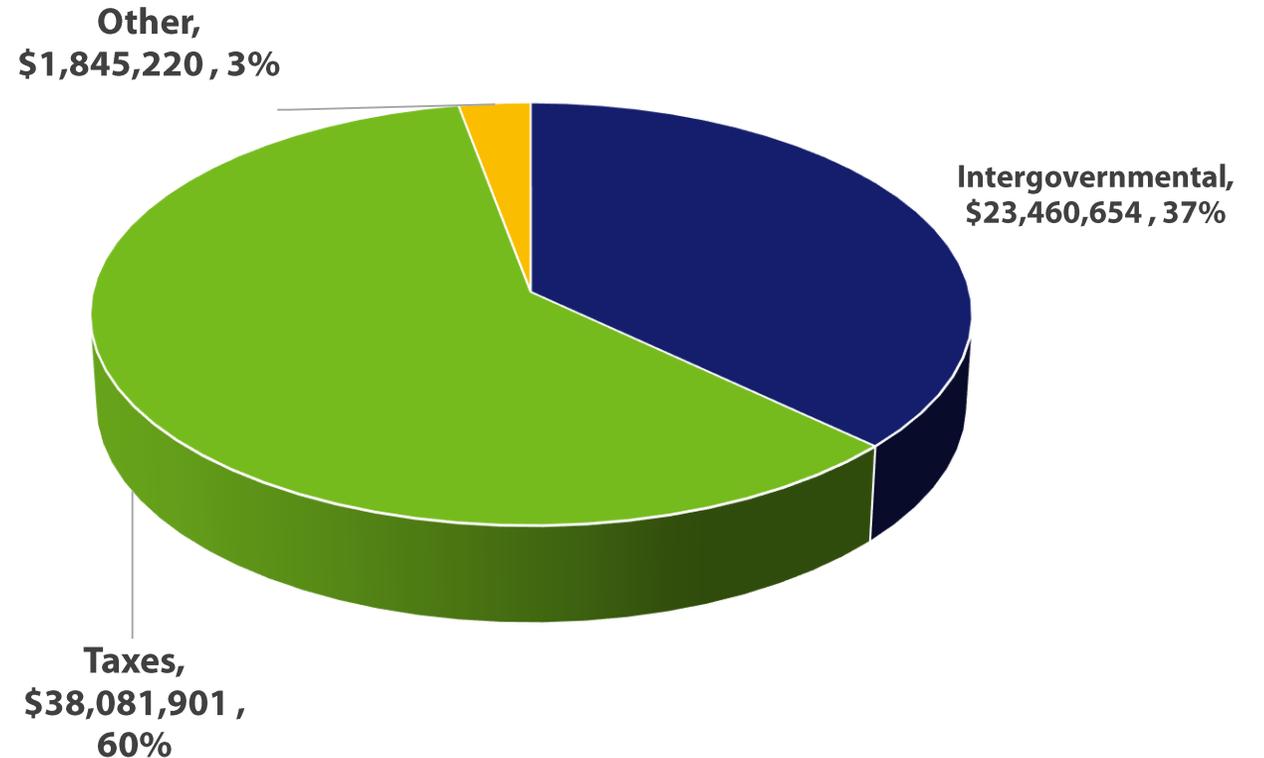


REVENUES

Total \$63,387,775

Types of Revenue:

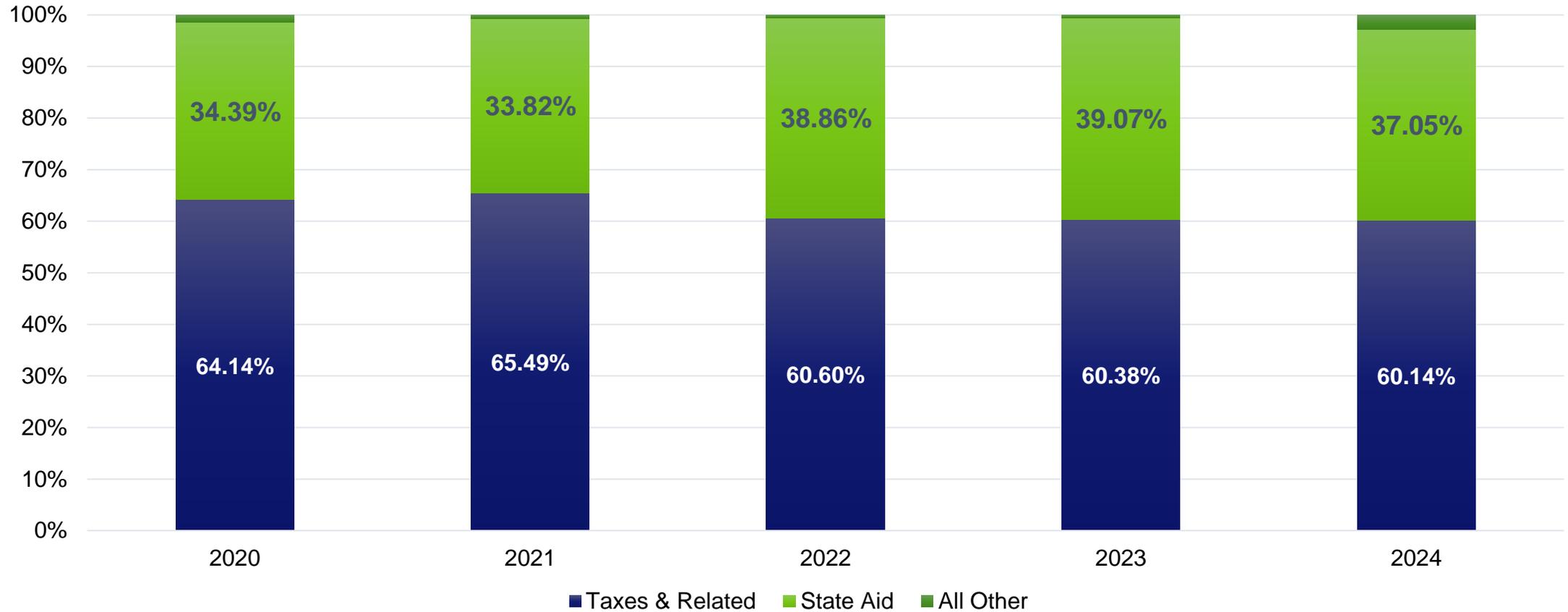
- Taxes
- State Aid
- Licenses & Permits
- Charges for Services
- Fines & Forfeitures
- Miscellaneous Revenues
- Transfers In from Other Funds





REVENUES

Five-Year Revenue Distribution Trend





REVENUES

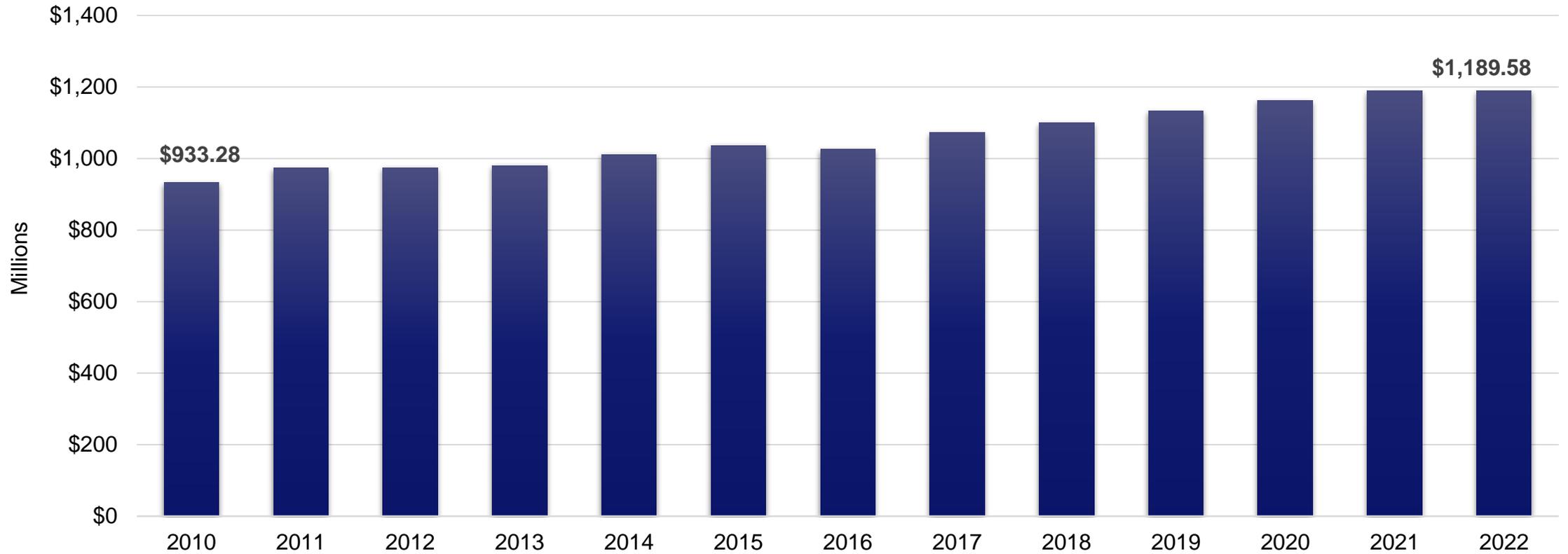
Final Grand List

	10/1/2021	10/1/2022	Change	% Change
Real Estate	\$ 979,252,644	\$ 977,340,244	(\$ 1,912,400)	(0.20%)
Pers. Property	\$ 101,986,715	\$ 100,305,679	(\$ 1,681,036)	(1.60)%
MV	\$ 107,298,855	\$ 111,699,670	\$ 4,400,815	4.10%
Totals	\$1,188,538,214	\$1,189,345,593	\$807,379	0.07%



REVENUES

Net Grand List





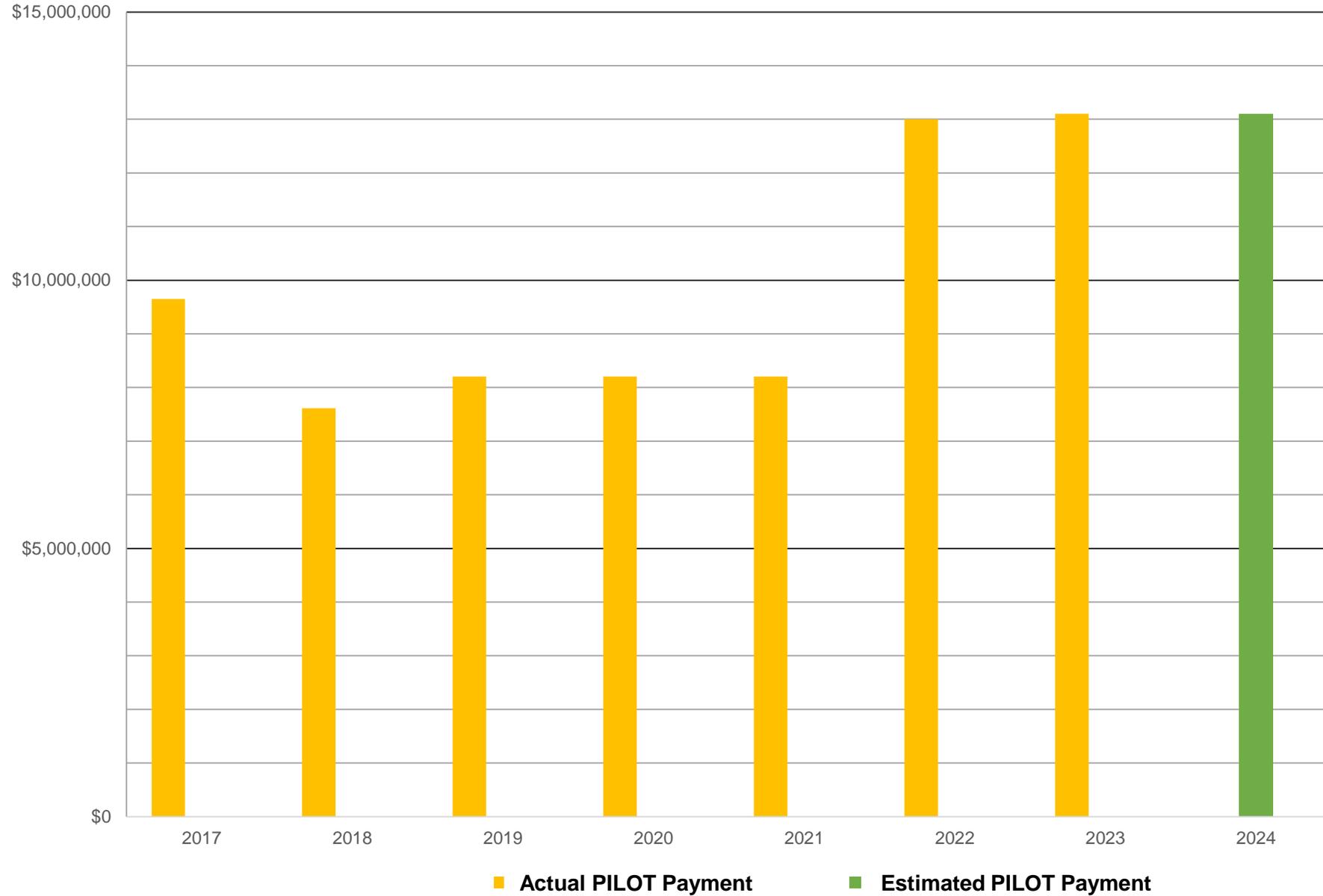
REVENUE OUTLOOK - INTERGOVERNMENTAL

- The Governor's proposed biennial budget for FY 2023/24 and FY 2024/25 includes level state aid for Mansfield.
 - State budget won't be adopted until June.

- Primary sources of state aid:
 - Payment in Lieu of Taxes (PILOT) – \$10,576,945
 - Supplemental Revenue Sharing – \$3,291,730
 - Education Cost Sharing (ECS) - \$9,555,065



Payment in Lieu of Taxes (PILOT) - State-Owned Property



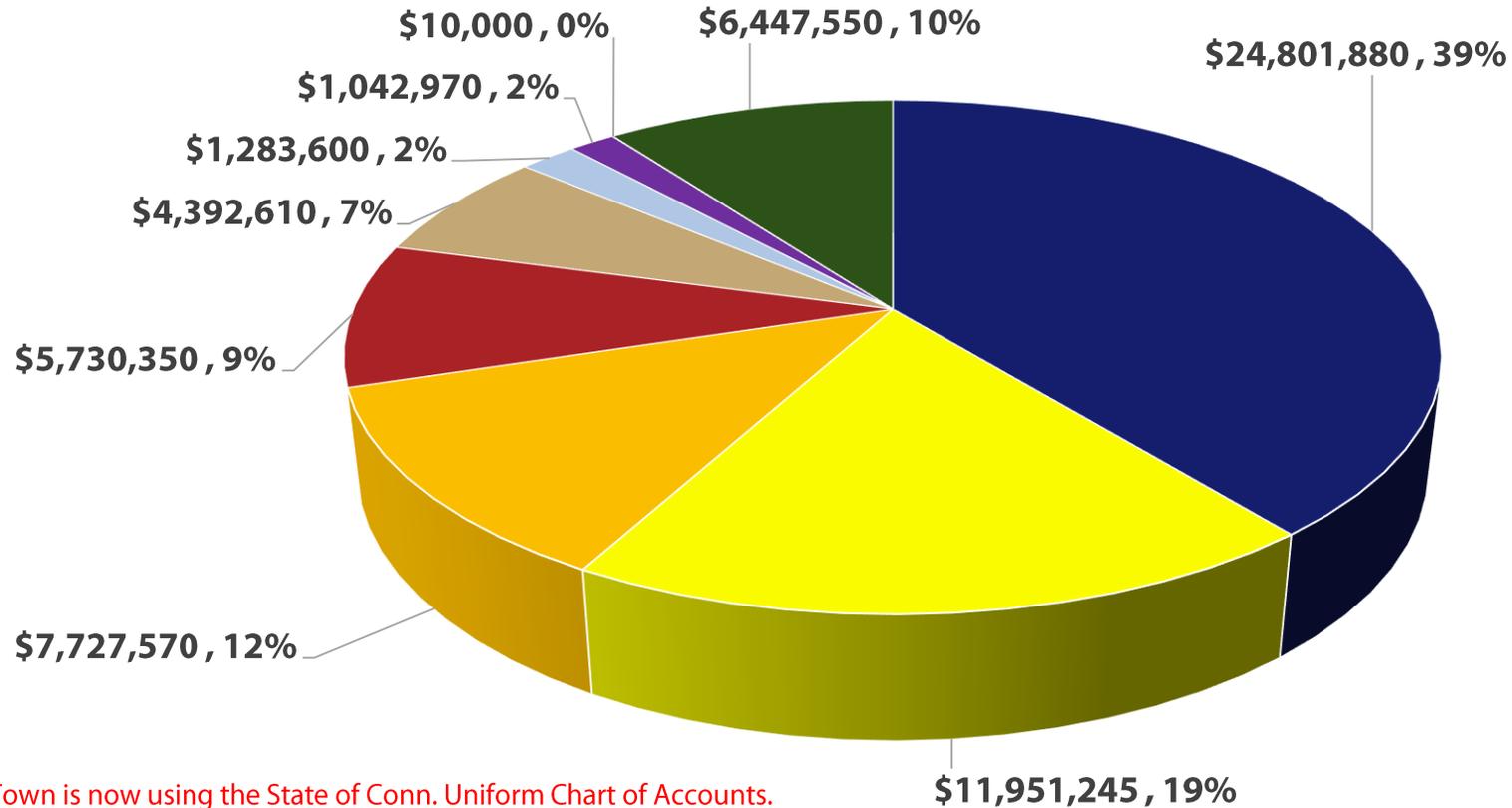


ADOPTED FY 2023/2024 BUDGET - EXPENDITURES



GENERAL FUND EXPENDITURES

Total \$63,387,775



- Mansfield Schools
- Region 19
- General Gov't.
- Public Safety
- Public Works
- Health & Welfare
- Culture & Recreation
- Contingency
- Other Uses

Note: The Town is now using the State of Conn. Uniform Chart of Accounts. The functional categories now include different departments than in the past. For example, there is no longer a Town-Wide category, employee benefits is now included in General Government



GENERAL FUND EXPENDITURES

General Fund	FY 2022/23	FY 2023/24	\$ Change	% Change
<i>Municipal Operating</i>	\$20,273,190	\$21,400,750	\$1,127,560	5.6%
<i>Capital Contribution</i>	\$3,080,000	\$3,633,900	\$553,900	18.0%
<i>Debt Contribution</i>	\$1,361,390	\$1,600,000	\$238,610	17.5%
Total General Gov.	\$24,714,580	\$26,634,650	\$1,920,070	7.8%
Mansfield Public Schools	\$23,963,290	\$24,801,880	\$838,590	3.5%
Region 19	\$11,607,251	\$11,951,245	\$343,994	3.0%
General Fund Total	\$60,285,121	\$63,387,775	\$3,102,654	5.1%



BUDGET DRIVERS

- Employee Wages & Benefits
- Capital Projects
- Debt Service
- Cost Inflation for Goods and Services



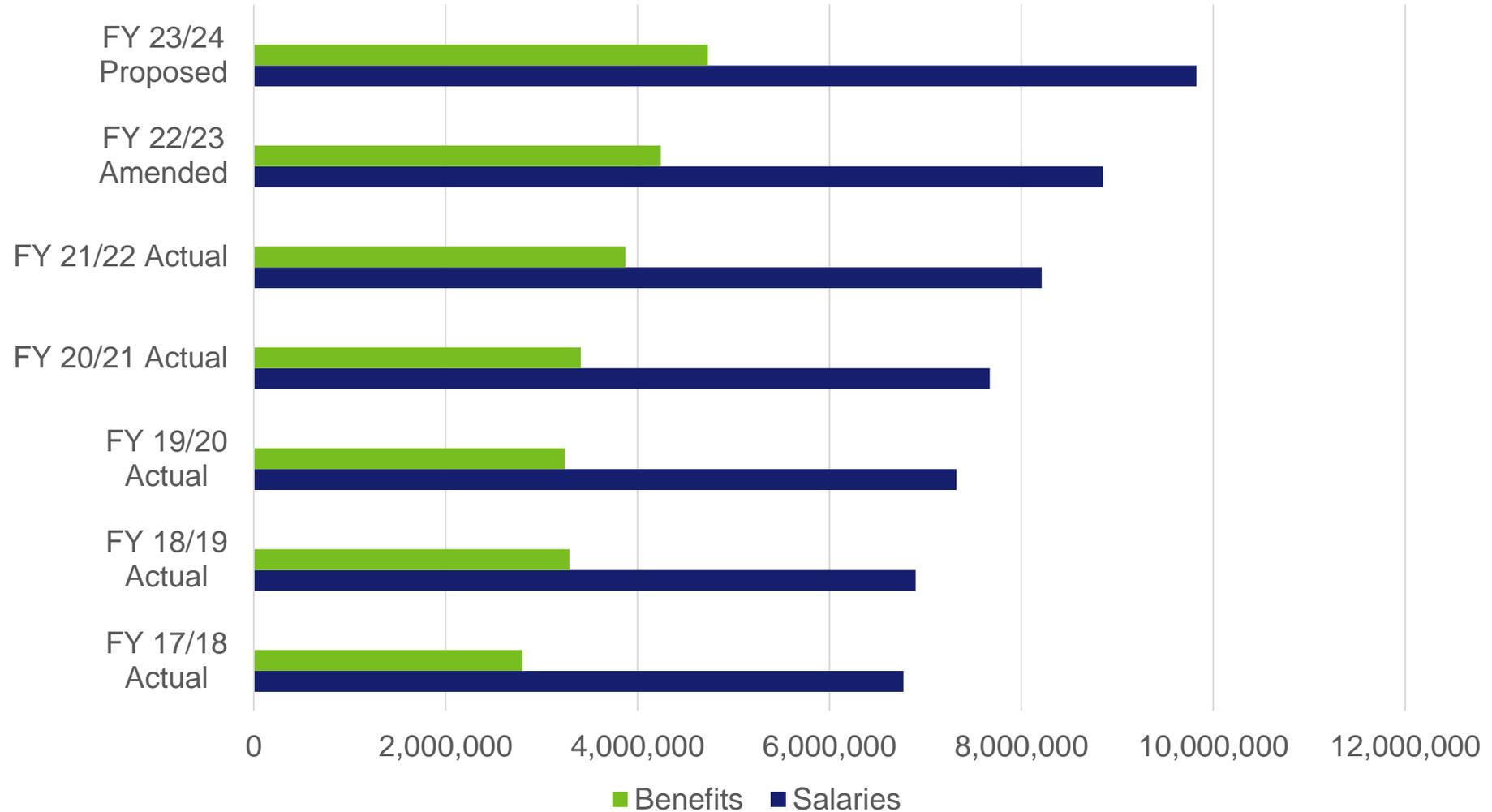
BUDGET DRIVERS – EMPLOYEE WAGES & BENEFITS

- Obligated/non-discretionary wage increases
 - Collective bargaining agreements
- Staying competitive in current labor market
- Health insurance increases
- CT Municipal Employee Retirement System (CMERS)



BUDGET DRIVERS

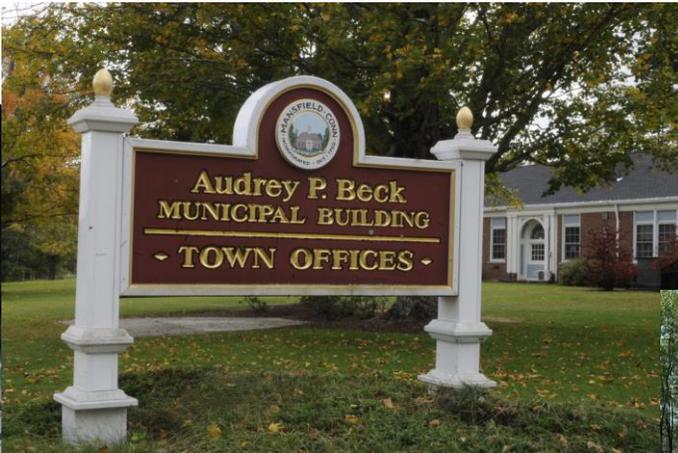
Employee Wages & Benefits





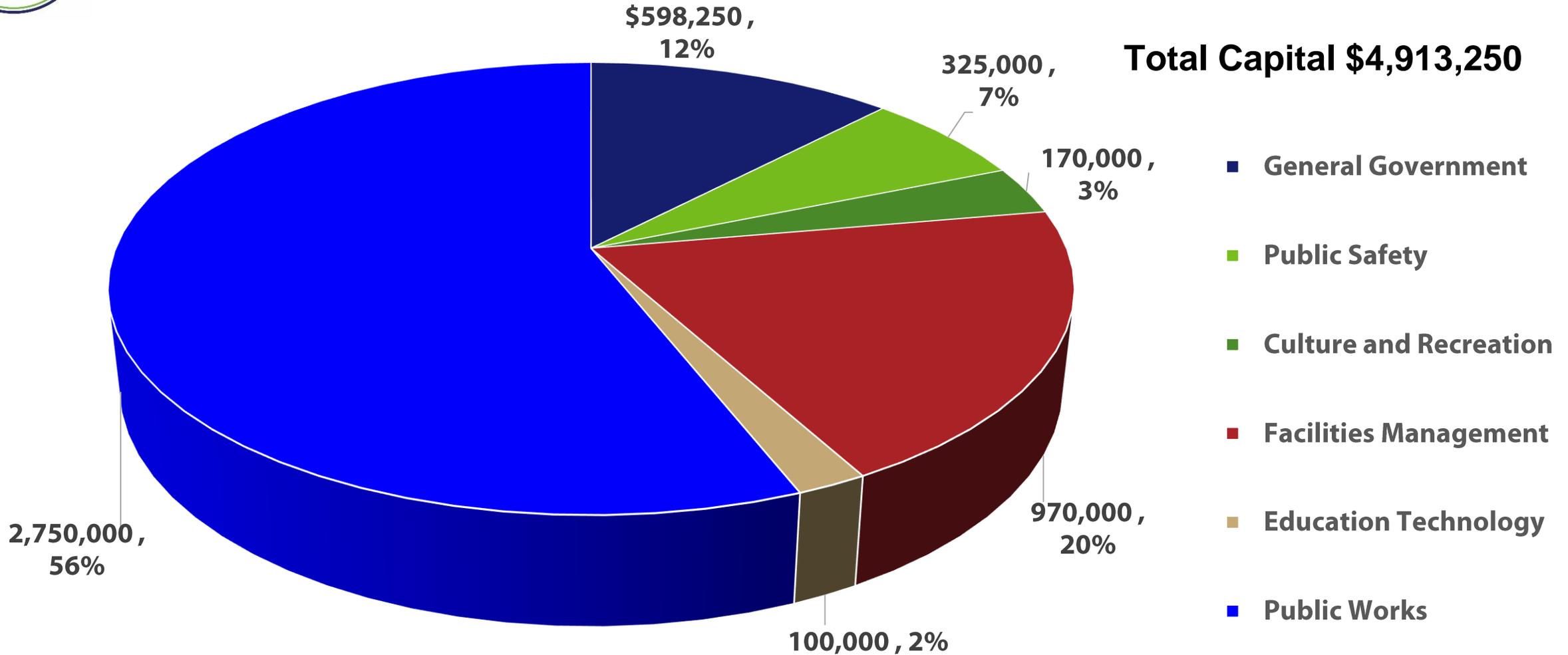
BUDGET DRIVERS – CAPITAL PROJECTS

- Town Council has expressed a strong desire to accelerate progress on addressing aging/deteriorated roads, drainage and other infrastructure
- Multiple municipal facilities are aging, poorly laid out, undersized, or otherwise inadequate for their current and/or anticipated future uses
- Federal funding (i.e., ARPA and IIJA) may be able to help offset some of costs





INVESTMENTS IN CAPITAL IMPROVEMENT PROJECTS





CAPITAL PROJECTS FUND REVENUES

Sources of Funding	Amount	% of Total
Capital Nonrecurring Fund	\$4,453,050	90.6%
<i>General Fund Contribution</i>	<i>\$3,633,900</i>	
<i>Ambulance User Fees</i>	<i>\$325,000</i>	
<i>Pequot/Mohegan Grant</i>	<i>\$179,150</i>	
<i>CNR Fund Balance</i>	<i>\$315,000</i>	
Infrastructure Grant (LoCIP)	\$190,200	3.9%
Parking Garage Reserve	\$80,000	1.6%
Town Aid Road Grant	\$150,000	3.1%
Other Funds	\$40,000	0.8%
Total Revenues	\$4,913,250	



CAPITAL PROJECTS FUND MAJOR PROJECTS

- **Public Works (Total - \$2,750,000)**
 - Road drainage and resurfacing - \$1,890,000
 - Transportation projects (walkways, guiderails, bridges) - \$180,000
 - Vehicle/equipment replacements - \$605,000
 - Tree removal - \$75,000



CAPITAL PROJECTS FUND MAJOR PROJECTS (CONT'D)

- **Town Buildings (Total - \$785,000)**
 - Parking Garage repairs and security - \$105,000
 - Town Hall boiler replacement - \$95,000
 - Vehicle and equipment replacements - \$87,000
 - Library roof and chair replacements - \$75,000
 - Fire Station repairs - \$70,000
 - Senior Center ADA renovations - \$65,000
 - Community Center repairs - \$62,000
 - Town-wide furniture replacements - \$52,000
 - Roof repairs (various buildings) - \$32,000

- **Education/School Buildings (Total - \$285,000)**
 - MMS 3rd Floor renovations - \$185,000 (\$180K deferred until FY 2025)
 - Information technology infrastructure - \$100,000



CAPITAL PROJECTS FUND MAJOR PROJECTS (CONT'D)

- **Public Safety (Total - \$360,000)**

- Self-contained Breathing Apparatus - \$40,000
- Replacement Fire Apparatus (Rescue 207 and admin vehicle) - \$110,000
- Extrication Equipment - \$55,000
- Communication Equipment - \$50,000
- Personal Protective Equipment & Life Safety Equipment - \$60,000
- Fire Ponds - \$10,000
- Animal Control Van Replacement - \$35,000

- **General Government (Total - \$598,250)**

- DEI Organization Assessment & Management Team Training - \$15,000
- Municipal Facilities Needs Assessment (Conceptual Design) - \$100,000
- Municipal Technology Upgrades - \$50,000
- Fleet Vehicle Replacement - \$30,000
- Wage Analysis Study - \$25,000



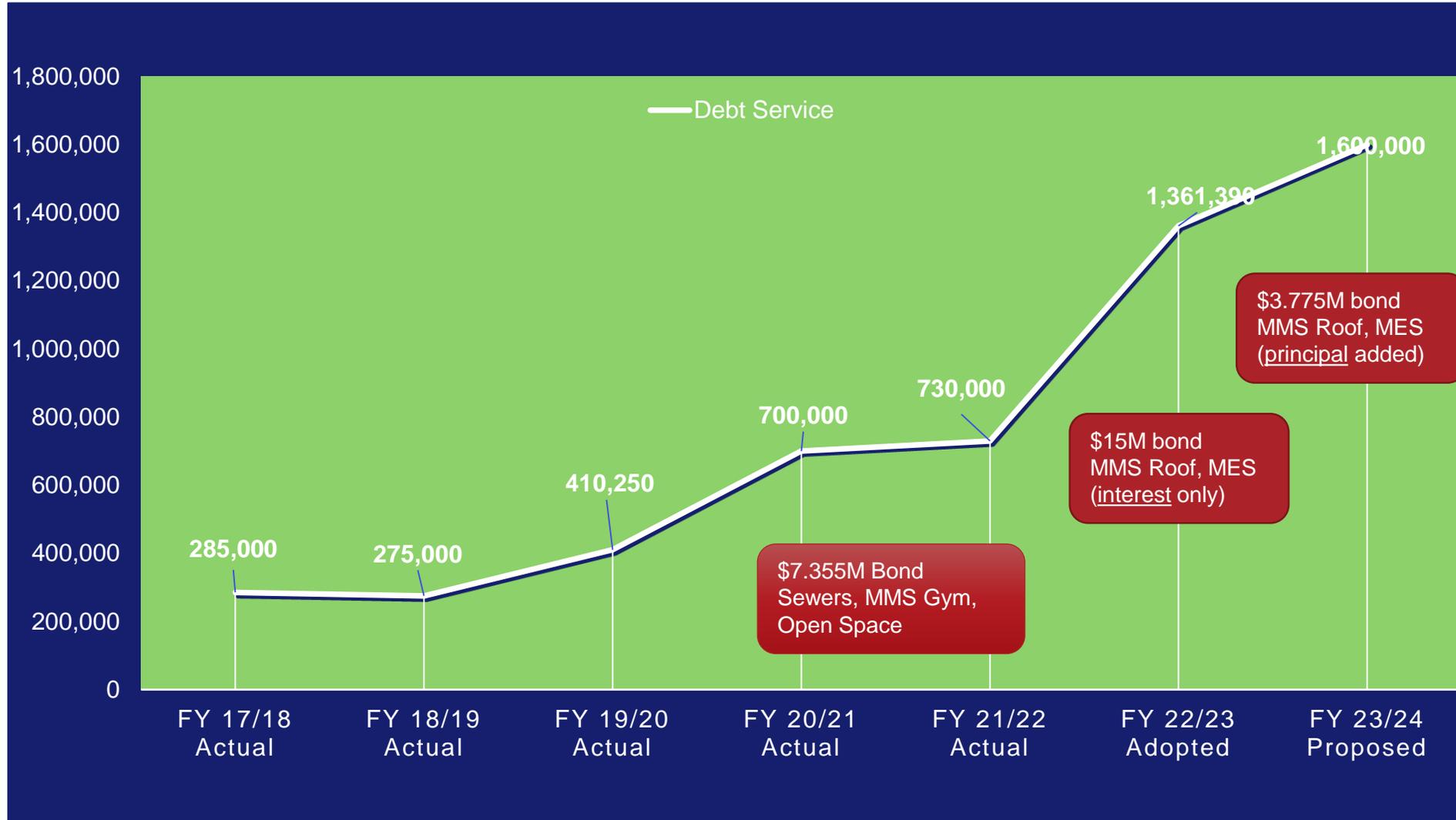
CAPITAL PROJECTS FUND MAJOR PROJECTS (CONT'D)

- **General Government (*Continued*) - Planning & Development**
 - Plan of Conservation & Development (10 yr update) – \$110,000
 - Affordable Housing Trust Contribution – \$75,000
 - Wayfinding and Signage Implementation – \$100,000
 - Positioning and Marketing Plan – \$50,000
 - Interactive Zoning Map Software – \$8,250

- **Culture & Recreation (\$170,000)**
 - Invasive Plant Control and General Park Improvements – \$45,000
 - Improvement & Maintenance of Park Amenities – \$50,000
 - Replacement of Park Signs – \$20,000
 - MCC Aquatic Area Improvements – \$15,000
 - Playground Replacement and Repair – \$40,000



BUDGET DRIVERS – DEBT SERVICE



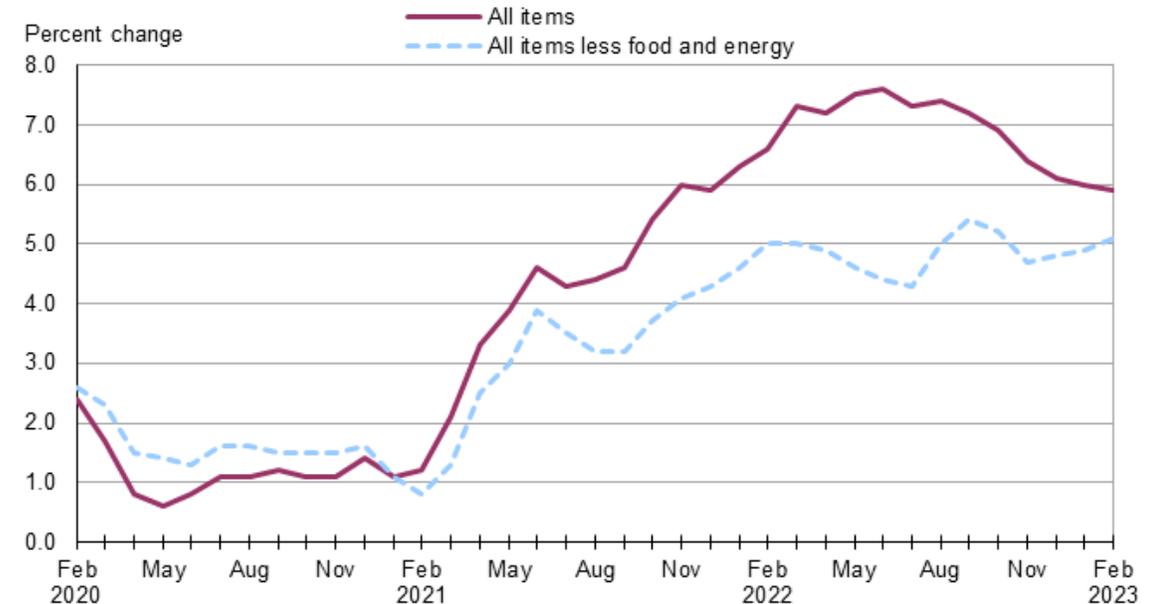


BUDGET DRIVERS - INFLATION

Examples of Rising Costs Due to Market Changes

- Energy (Electricity) – 69.2% per kWh
- Fuel (Gas, Diesel, LP, etc.) – 30% per gallon
- Asphalt – 10% per ton
- Auto parts – 8% per unit
- Professional/technical services – Costs are rising due to corresponding increases in the vendor's cost of doing business
 - Largest increase → Audit fees (23% increase)

Chart 1. Over-the-year percent change in CPI-U, Northeast region, February 2020–February 2023



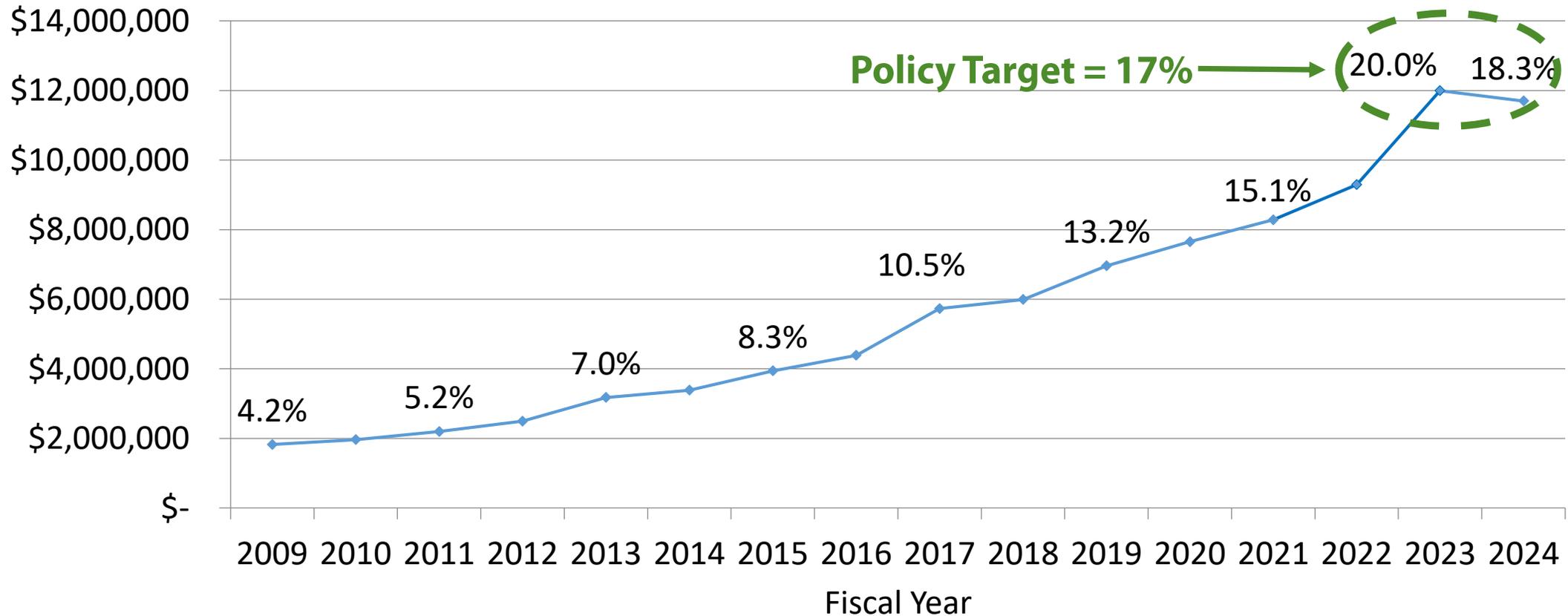
Source: U.S. Bureau of Labor Statistics.



GENERAL FUND - FUND BALANCE

Council-adopted budget uses \$300,000 in fund balance; balance remains above policy target

Fund Balance FY 2009 to 2024 (projected/estimated for 2023 & 2024)





FY 2023/24 MILL RATE - BREAKDOWN



IMPACT ON TAXPAYER – SUMMARY

SAMPLE TAX IMPACT – MEDIAN HOME¹

	Value	Taxes
10/1/22 Median Home Value	\$160,200	
Current Taxes	30.38 mills	\$4,867
Proposed Taxes	31.52 mills	\$5,050
Annual <u>Increase</u>		\$183
Monthly <u>Increase</u>		\$15.25

	MILL RATE
FY 2022 Adopted	31.38 mills
FY 2023 Adopted	30.38 mills
FY 2024 Proposed	31.52 mills
Difference (Increase) vs. FY 2023	1.14 mills
Percent Change (Increase)	3.77%

¹Median home price, 100% FMV value is \$228,860. \$160,200 reflects 70% or the assessed value.



WHERE DO YOUR TAX DOLLARS GO (OPT. 2)?

	Amount	%
Education	\$2,929	58%
General Government (Incl. employee benefits)	\$ 616	12%
Other Financing Uses (includes capital)	\$ 514	10%
Public Safety	\$ 456	9%
Public Works	\$ 350	7%
Health & Welfare and Culture & Recreation	\$ 185	4%
Total	\$5,050	



COMPARATIVE MILL RATES

TOWN	FY23 MILL RATE
Ashford	32.27
Bolton	39.99
Chaplin	34.50
Coventry	31.15
Ellington	32.50
Glastonbury	37.30
Simsbury	38.63
South Windsor	38.77
Tolland	36.58
West Hartford	40.68
Willington	31.27
Windham	35.51
Windsor	33.27

Mansfield Mill Rate

FY2023 = 30.38

FY2024 = 31.52
(as proposed)

Comp. Town Average

35.58

Difference = 4.06 mills

Source:
State of CT Office of Policy and
Management (OPM)



FY 2023/24 BUDGET SUMMARY (RECAP)

- Provides funding to sustain service levels.
- Grand list is essentially level (limited growth), but we know this will change substantially within the next 1-2 years
- Assumes level state aid funding
- Requires a 3.77% increase in the mill rate (1.14 mills) w/ \$300K of GF fund balance used to offset additional GF transfer to capital.
- Meets contractual/non-discretionary obligations
- Continues pay-as-you-go capital
- Preserves a healthy/desired fund balance in the GF



APPROPRIATIONS ACT

It is further resolved, that the following Appropriations Act be recommended for adoption at the annual Town Meeting for budget consideration:

RESOLVED: That the proposed General Fund Budget for the Town of Mansfield for fiscal year July 1, 2023 to June 30, 2024 in the amount of **\$51,436,530** which proposed budget was adopted by the Council on April 24, 2023, be adopted and that the sums estimated and set forth in said budget be appropriated for the purpose indicated.

RESOLVED: That in accordance with Connecticut General Statutes Section 10-51, the proportionate share for the Town of Mansfield of the annual budget for Regional School District No. 19 shall be added to the General Fund Budget appropriation for the Town of Mansfield for fiscal year July 1, 2023 to June 30, 2024 and said sums shall be paid by the Town to the Regional School District as they become available.

RESOLVED: That the proposed Capital Projects Fund Budget for fiscal year July 1, 2023 to June 30, 2024 in the amount of **\$4,913,250** be adopted provided that the portion proposed to be funded by bonds or notes shall, at the appropriate times, be introduced for action by the Town Council subject to a vote by referendum as required by Section 407 of the Town Charter.

RESOLVED: That the proposed Capital and Non-Recurring Reserve Fund Budget for fiscal year July 1, 2023 to June 30, 2024 in the amount of **\$4,453,050** be adopted.



A NOTE OF APPRECIATION...

Preparation of the annual budget and capital plan requires a great deal of time and effort. The Town Council would like to thank our Town Manager, Finance Director and entire Finance team, Communications Specialist, department heads and other Town staff team for their efforts!

THANK YOU!