

MANSFIELD PUBLIC SCHOOLS

REQUEST FOR QUOTE (RFQ)

CHROMEBOOK

APRIL 2016

SUBMISSION/CONTACT ADDRESS

Mansfield Public Schools
Attn: Tom Pomeroy and Jamie Reopell
itdepartment@mansfieldct.org

Quotes will be accepted in electronic format.

Summary

The Mansfield Public Schools are seeking Chromebooks for use in our elementary and middle school classrooms with students.

Core Specifications

The quote must include the following:

- Quantity 110: HP Chromebook 11 EE (education edition)
- Quantity 110: ChromeOS Management License Education for the aforementioned Chromebooks

Mansfield reserves the right to potentially modify the above quantities depending on pricing and available funding.

Proposal Submission Requirements

Quotes will be accepted in electronic format only. If there are any additional costs for shipping or otherwise, it should be listed on the quote. Vendors may use a format of their own choosing for the quote. The quote can be submitted to Tom Pomeroy and Jamie Reopell at the email address identified earlier in this RFQ. Questions about the process should be directed to the same email address as well.

Selection Process

Pricing is the driving factor in the selection process, however it is not the only factor as the District will consider the vendor's ability to fulfill this product request. The District reserves the right to reject any or all submissions, to select an applicant in a manner that is advantageous to the District, and to waive all formalities in the bidding. The vendor is responsible for submitting a quote for consideration in a timely manner with a desired deadline of Monday, May 9, 2016. If a sufficient

number of proposals are not received by the deadline, the District reserves the right to extend the deadline. The District reserves the right to extend the deadline to request additional information from vendors.

The District does not expressly state or imply any obligation to reimburse responding applicants for any expenses incurred in preparing submissions in response to this request. The selected firm is expected to meet any relevant state and federal legal requirements. The District is an equal opportunity employer.