**Mansfield Middle School**
**Parent Portal Acceptable Use Document**

The Mansfield Public School System is pleased to offer one of the features available through our District's Student Information System; *the PowerSchool Parent Portal*. The portal provides parents with the ability to access student information records of their children through a secure Internet connection.

Access to your child's grades and attendance through PowerSchool is being provided to you as another form of communication with teachers and administrators with the goal of supporting your child's education. Please read these guidelines below before accessing the Parent Portal.

1.  Please keep your login and password confidential so only you will have access to the information. If at any time you believe your password has been compromised, please contact us. Parent(s)/Guardian(s) are responsible for their individual account and should take all reasonable precautions to prevent others from being able to use their account.

2.  Please do not share your login information with your child as your login is only for parent use (students will receive their own more limited login that does not include information that is reserved for parents only). However, we encourage sharing the grades and attendance data as part of your conversations with your child about school.

3.  It is best to first discuss grade concerns in a conversation with your child. If you feel that this does not resolve the concern, then the next step would naturally be an email or phone call to the teacher.

4.  The parent portal uses an encrypted Internet connection to protect student information. At times, it may be necessary for the District to monitor or inspect usage of the portal for security or informational purposes. Parents use the Portal at their own discretion and release the District from liability from unauthorized use of the system.