



**TOWN OF MANSFIELD  
RESOLUTION REGARDING UNBUDGETED PERMITTING REVENUE**

**Adopted by the Mansfield Town Council  
March 11, 2024**

WHEREAS, the Town of Mansfield is in receipt of, and anticipates the future receipt of, unbudgeted, one-time building permit and fire code revenues associated with large-scale development projects; and

WHEREAS, the Town of Mansfield has a long-standing commitment to the preservation of open space and agricultural lands; and

WHEREAS, on November 8, 2021, the Town of Mansfield created an Affordable Housing Trust and has demonstrated a commitment to the creation of affordable housing within our community; and

WHEREAS, the Town of Mansfield has a desire to utilize these unbudgeted revenues to support our open spaces, agricultural lands, outdoor amenities, and affordable housing, and

NOW, THEREFORE, BE IT RESOLVED:

1. The Town Council hereby establishes the following policy priorities for use of large, unbudgeted one-time building permit and fire code revenues associated with development projects as follows:
  - Expenses associated with plan review and permitting
  - Allocations the Town's Open Space capital project, to be used for open space acquisitions, the preservation of agricultural lands, or the purchase of development rights
  - Allocations to the Affordable Housing Trust Fund
  - Capital projects and purchases that support town-owned outdoor infrastructure such as parks, playgrounds, trails, open spaces, agricultural lands, and other outdoor amenities
  - One-time infrastructure and public safety capital projects that have been approved in the Town's Capital Improvement Plan
  - Other categories or items as determined by the Town Council at a later date
2. When possible, the Town Council will consider appropriations of these dollars through the annual budget process. Other uses of these dollars will be considered as a supplemental appropriation and/or mid-year or year-end transfers.
3. This resolution will be incorporated into the Town of Mansfield Town Council Policy index.