

Job Description

Job Title:	Arborist Crew Leader								
FLSA:	Exempt:		Non-Exempt:	X	Union Status:	Union:	X	Non-Union:	
Supervision Received:	Assigned Supervisor				Supervision Exercise:	Assigned Staff			
Last Revision:	5/2019								

General Summary:

This position is responsible for performing moderate to complex tree care activities and assisting with the inspection and determining the extent of pruning, surgery, removal, elevating, and other corrective action required for Town owned trees.

Essential Functions:

1. Supervises, mentors, trains, and leads an assigned crew of staff.
2. Inspects for tree quality and defects and locates planting sites and determines proper felling, pruning, bracing, chemical application and tree removal needs as required.
3. Operates a variety of vehicles such as aerial bucket trucks, hydraulic truck-mounted bucket hoist, wood chipper, stump grinder, boom flail mower, dump trucks, and other heavy/light gasoline and diesel powered motorized equipment.
4. Operates a variety of equipment such as spraying equipment, power and chain saws and other power and hand tools.
5. Climbs trees, using appropriate safety equipment and tools and prune trees to eliminate hazards and preserve tree health.
6. Fertilizes, waters and cultivates, trees and shrubs.
7. Evacuates diseased part of trunks and branches.
8. Fells dead or hazardous trees using chain saws, ropes, and aerial bucket truck.
9. Coordinates, supervises and participates in the work of a crew of workers engaged in the trimming, pruning, transplanting, fertilizing, and removal of trees to assure proper communication and safety while on-site.
10. Ensures that proper safety procedures and equipment are used.
11. Trains employees in the proper and safe practices used in tree care.
12. Conducts visual inspection of trees along rights of way, parks, alleys and other town owned properties to recommend corrective action necessary to alleviate any problems.
13. Assists in investigating work requests and makes recommendations regarding the type of work to be performed.
14. Applies insecticides and fungicides as directed.
15. Braces, bolts, and cables branches.
16. Maintains all equipment in proper and safe working order and inspects equipment and reports any defects to appropriate parties and performs routine maintenance on



equipment as needed.

17. Completes necessary paperwork as required.
18. Performs general seasonal maintenance and repair work including plowing and shoveling snow in and around Town facilities, roads, parks, and grounds.
19. Responds to emergency calls during off duty hours and is available to be on-call 24/7 for emergency response including but not limited to winter maintenance storm damage and fallen trees or limbs.

Other Functions:

1. Attends conferences, seminars, and committee meetings as required.
2. Remains competent and current through self-directed professional reading, developing professional contacts with colleagues, attending professional development courses, and attending training and/or courses as directed.
3. May operate other equipment and/or perform general labor duties for other divisions within the department such as trash and refuse removal, paving/patching roadways and sidewalks, transfer station operations, or any related work as assigned.
4. Other related duties as assigned.

Education & Experience:

Education:

High School Diploma or G.E.D. is required.

Experience:

Three years of experience caring for and cultivating trees and shrubs, including operating an aerial bucket truck, tree pruning and removal work.

Any equivalent combination of education, experience, or training that has prepared the incumbent to perform the essential duties of the position.

Knowledge, Skills & Abilities :

This position requires the following knowledge:

- Advanced knowledge of tree maintenance and equipment and tools used in tree maintenance work.
- Advanced knowledge of the methods of removing, trimming, transplanting and moving trees and shrubs.
- General knowledge of tree pruning, roping, cabling, aerial bucket truck operations and associated safety standards for tree maintenance in routine or emergency situations.
- General knowledge of safety standards as applicable to tree trimming and the tree care industry.
- General knowledge of forestry activities, pesticides, and insecticide application.



This position requires the following skills:

- Handling a variety of equipment and machinery necessary to perform the essential functions of the position.

This position requires the ability to:

- Perform routine maintenance and repair on a variety of motorized hand and power equipment.
- Climb and work safely in precarious positions at considerable heights generally ranging from 35 – 75 feet.
- Ability to perform sustained heavy physical labor.
- Maintain effective working relationships with all contacts.
- Understand and communicate written and verbal instruction.
- Effectively interact and communicate with the general public and fellow employees and a variety of other stakeholders.
- Manager various computer applications including Excel and Word.

Licenses & Certifications:

Possess a valid Connecticut Commercial Driver's License (CDL) B, upon hire.

Certified Arborist from the International Society of Arboriculture is required within 24 months of hire.

Special Requirements:

This position requires the following:

- Work hours beyond the regularly scheduled work-week may be required in order to respond to emergencies.
- A thorough background check.



Working Conditions & Environment :

<i>Physical Activities</i>	<i>Amount of Time</i>			
	None	< 1/3	1/3 to 2/3	>2/3
Stand				X
Walk			X	
Sit		X		
Speak or hear				X
Use hands to finger, feel, type or text				X
Climb or balance				X
Stoop, kneel, crouch or crawl			X	
Reach with hands and arms			X	
Taste or smell	X			
Push or pull			X	
Repetitive motions				X
Driving (including driver's license)		X		
<i>Lifting Requirements</i>	<i>Amount of Time</i>			
	None	< 1/3	1/3 to 2/3	>2/3
Up to 10 pounds				X
Up to 25 pounds			X	
Up to 50 pounds		X		
Up to 100 pounds	X			
More than 100 pounds	X			



<i>Environmental Conditions</i>	<i>Amount of Time</i>			
	None	< 1/3	1/3 to 2/3	>2/3
Work near moving mechanical parts				X
Work in high places				X
Risk of electrical shock			X	
Risk of radiation	X			
Work in extreme weather conditions		X		
Exposure to blood or other body fluids	X			
Exposure to hazardous chemicals	X			

<i>Special Vision Requirements</i>			
X	Close vision	X	Distance vision
	Color vision	X	Peripheral vision
X	Depth perception	X	Ability to adjust focus

<i>Noise Level in the Environment</i>			
	Very quiet		Quiet
	Moderate noise	X	Loud noise
	Very loud noise		

The above statements are intended to describe the general nature and level of work being performed by the incumbent(s) of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of the position. This description does not constitute an employment agreement between the Town of Mansfield and the employee and is subject to change by the Town as necessary.

