

Mansfield Elementary School
Progress Report Family Guide



What is the purpose of progress reports?

Progress reports provide families with detailed information regarding student progress in achieving specific grade-level standards for grades K-4. The progress report consists of a series of standards for work habits/social responsibilities and each academic discipline. In addition, it includes narrative comments from the student's teachers.

What marks are given for the academic standards?

The progress report uses the numbers 4, 3, 2, 1 for the purpose of providing feedback on academic standards. These performance descriptors show progress for a specific standard.

4 = "Exceeding content standard". This indicates that the student demonstrates deep understanding and application beyond the grade level.

3 = "Meeting content standard". This is the goal for all students. This indicates that the student has met the grade level expectation at this time.

2 = "Developing understanding of content standard". This indicates the student is moving toward mastery of grade level standard.

1 = "Emerging understanding content standard". This indicates that the student is not demonstrating mastery of the grade level standard and may be in need of additional support.

Progress Report Example:

Reading for Understanding	T1	T2	T3
Decoding			
Uses grade level knowledge of letters, sounds and phonics to read words.			
Comprehension			
Uses skills, strategies and appropriate vocabulary to construct meaning of grade level fictional and informational text.			
Fluency			
Reads on grade level text orally with accuracy, appropriate rate and expression.			
Communication	T1	T2	T3
Written Composition			
Writes narratives about events in the correct order; includes details, and provides a sense of closure.			
Writes informative/explanatory pieces; names the topic, supplies facts, and provides a sense of closure.			
Writes opinion pieces; states an opinion, supplies a supporting reason, and provides a sense of closure			
Mathematics	T1	T2	T3
Operations and Algebraic Thinking			
Represents and solves problems involving addition and subtraction.			
Adds and subtracts within 20.			
Measurement and Data			
Measures and estimates lengths in standard units.			
Relates addition and subtraction to length.			
Works with time and money.			

What is a Standard?

A standard is a statement that defines what all public school students in the state of Connecticut should understand and be able to demonstrate by the end of their grade level school year.

What evidence is used to measure academic progress?

As students work towards achieving grade level expectations, teachers carefully consider the following in determining progress in all academic areas:

- A review of work over time
- Daily written and oral tasks
- Application and transfer of skills
- Formative and summative assessments

What is the frequency of progress reports?

Progress reports are issued on a trimester schedule in November, March, and June

What does the gray box indicate on the progress report?

Not all standards are taught or assessed during each trimester. In these instances, a gray box appears on the progress report to indicate that it was not formally assessed at that time.

What marks are given for Social Emotional Development and PAWS Habits of Character?

- 4 = Exceeding standard
- 3 = Meeting standard
- 2 = Developing understanding of standard
- 1 = Emerging understanding of standard

Related Arts - "The Essentials"

All students participate in Art, Music, Physical Education, Spanish and STEM as part of their school day experience. Each of these content areas provides feedback on progress toward content specific standards and/or Mansfield Public Schools 5C "Portrait of the Graduate Skills." Below you will see an example of the related arts portion of the progress report.

Art	T1	T2	T3
Creative Process & Persistence: Engages in the creative process; embraces feedback, persists through challenges.			
Physical Education	T1	T2	T3
Knowledge: Applies knowledge of concepts, principles, and strategies related to movement, fitness, and performance.			
Spanish	T1	T2	T3
Listening to Understand: Can recall concepts when they are supported by gestures or visuals.			
Exhibits PAWS expectations.			

Family Conferences

Conferences are offered in the fall and spring. November conferences offer families the opportunity to meet with their child's teacher to review progress. Student-Led Conversations & Celebrations take place in March. At this time, students play an active role in speaking to their learning.



Families are encouraged to attend conferences as they provide an opportunity for two-way communication between the family and teacher.

- The teacher will talk about your child's strengths and next steps for learning.
- The teacher will share examples of your child's work when reviewing progress.
- Be sure to ask questions about how you can support your child at school and at home.
- Families are our most valuable partners. If you have questions throughout the year, please reach out to your child's teacher.

Social-Emotional Development	T1	T2	T3
Approaches challenges as learning opportunities.			
Accomplishes personal and academic goals.			
Regulates emotion.			
Works with focus.			