

MEMORANDUM

Town of Mansfield
Town Manager's Office
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860-429-3336 x5
townmanager@mansfieldct.org



To: Town Council
From: John C. Carrington, Interim Town Manager
Cc: Town Employees
Date: January 8, 2018
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, staff, and the community:

Council Business

- *New Council members* – We still need to schedule an orientation for new Council members. During orientation we typically review our form of government, organization, ethics code, and freedom of information laws as they pertain to your work on the Council. Please contact my office with some available dates and times.

Departmental Reports

- *Town Manager's Office* - On January 3, 2018, we welcomed Denise McNair to our office as the Acting Assistant Town Manager. Denise comes to us from the Town of Berlin, CT where she served as the Town Manager for over 8 years. Along with that, she has a Juris Doctorate Degree and significant collective bargaining experience. We are certain that Denise will be an excellent addition to the Town Manager's office.
- *Parks and Recreation* - The Department received a grant from the Jeffrey P. Ossen Family Foundation in the amount of \$53,330 to be used for Furniture, Fixtures and Equipment (FFE) for the Community School of the Arts (CSA) program at the new Lenard Hall.
- *Public Works* - To date the Department has responded to 11 storm events this snow season and we typically budget for 19. In terms of snow removal budget: treated salt is at 60% of budget but includes material in the salt shed and overtime is nearly 60% expended. At this point we are only 25% through winter.

Upcoming Meetings*

- Youth Services Advisory Board, January 9, 2018, 12:00PM, Conference room B, Audrey P. Beck Building
- Solid Waste Advisory Committee, January 9, 2018, 5:30PM, Conference Room C, Audrey P. Beck Building
- Sustainability Committee, January 10, 2018, 5:30PM, Conference Room C, Audrey P. Beck Building
- Zoning Board of Appeals, January 10, 2018, 7:00PM, Council Chamber, Audrey P. Beck Building
- Regulations Review Committee, January 11, 2018, 8:30AM, 7:00PM, Audrey P. Beck Building
- Mansfield Downtown Partnership Board Meeting, January 11, 2018, 4:00PM, Council Chamber, Audrey P. Beck Building

- Ad hoc Committee on Police Services, January 11, 2018, 5:00PM, Conference Room B, Audrey P. Beck Building
- Transportation Advisory Committee, January 11, 2018, 7:00PM, Conference Room B, Audrey P. Beck Building
- Solid Waste Advisory Committee, January 16, 2018, 3:00PM, Conference Room B, Audrey P. Beck Building
- Personnel Committee, January 16, 2018, 5:30PM, Conference Room B, Audrey P. Beck Building
- IWA/PZC Meeting, January 16, 2018, 5:30PM, Council Chamber, Audrey P. Beck Building
- Committee on Committees, January 16, 2018, 6:00PM, Conference Room C, Audrey P. Beck Building
- Open Space Preservation Committee, January 16, 2018, 7:00PM, Conference Room B, Audrey P. Beck Building
- Conservation Commission, January 17, 2018, 7:00PM, Conference Room B, Audrey P. Beck Building
- Regulations Review Committee, January 18, 2018, 8:30AM, Conference Room B, Audrey P. Beck Building
- Ethics Board Meeting, January 18, 2018, 4:00PM, Conference Room B, Audrey P. Beck Building
- Town Council, January 22, 2018, 7:00PM, Council Chamber, Audrey P. Beck Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*