

MEMORANDUM

Town of Mansfield
Town Manager's Office
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townmanager@mansfieldct.org



To: Town Council
From: John C. Carrington, Interim Town Manager
Cc: Town Employees
Date: April 23, 2018
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, staff, and the community:

Council Business

- *Annual Town Meeting* – The Town of Mansfield will hold its annual town meeting for budget consideration on Tuesday, May 8, 2018 at 7:00 PM in the Mansfield Middle School Auditorium. Residents and property owners should bring a form of identification to the annual meeting to verify their eligibility to vote. If you are an elector attending the Town Meeting and need childcare, transportation, or sign language services, please contact the Department of Human Services at 860-429-3315. Additional information regarding the budget is available online at www.mansfieldct.gov.
- *Region 19 Budget Referendum* – On **Wednesday May 2, 2018**, Region 19 will hold its budget referendum. Voting will take place in the Council Chamber from 6:00 AM to 8:00 PM. Absentee ballots are available in the Town Clerk's Office, in person only.
- *Public Information Session on the Council's Adopted Budget* – Town Council will hold a Public Information Session on the Council's Adopted Budget at 7:00 PM on May 3, 2018 in the Council Chamber. The public is invited to learn more about the adopted budget for the upcoming year.
- *UCONN Spring Weekend* – I would like to thank all Town, State and UCONN public safety personnel, as well as UCONN students and staff, for a peaceful UCONN Spring Weekend.
- *Meetings with new Town Manager* – Derrik Kennedy would like to meet individually with each councilor for an hour during his first two weeks, May 14 – May 25. Please contact Tasha Smith to arrange your appointment at a time convenient for you.

Departmental Reports

- The Mansfield *Town Clerk's Office* will be closed on Wednesday, May 2, 2018 for required staff certification training. The Clerks look forward to assisting customers upon their return and appreciate the opportunity to work towards municipal clerk certification

Upcoming Events

- Eastern Gateways Study - The Capitol Region Council of Governments is leading the Eastern Gateways Study to focus on solutions to address increasing travel demand along the Route 44 and

Route 195 corridors. At three public meetings, the study team will share ideas that will improve mobility in the region for all travelers - pedestrians, bicyclists and motorists. Meetings to be held:

- Thursday, April 26, 2018, 7:00PM, Mansfield Town Council Chamber
- Wednesday, May 2, 2018, 7:00PM, Tolland Town Council Chamber
- Thursday, May 3, 2018, 7:00PM, Coventry Town Hall Annex

For more information, see study website: www.cteasterngateways.com

- Recycling 101 at the Mansfield Library Express – Join the Town of Mansfield Recycling Coordinator, Ginny Walton, on Wednesday, April 25th at 5:30PM for a free and interactive workshop. Gain a better understanding of what is recyclable, what is compostable, and what is just plain trash – learning to separate and minimize “waste” in your home. For more information, contact Kaithlin Epling, Library Express Manager at 860-423-2501.

Upcoming Meetings*

All meetings are in Audrey P. Beck Building unless noted otherwise

CC – Council Chamber; CR B – Conference Room B; CR C – Conference Room C

- **Special Town Council Meeting (Adoption of Budget)**, April 24, 2018, 6:30PM, CC
- Climate Action Task Force, April 24, 2018, 7:00PM, CR B
- Traffic Authority, April 25, 2018, 9:00AM, CR B
- Planning and Development, April 25, 2018, 2:00PM, CR B
- **Special Town Council Meeting (Adoption of Budget)**, April 25, 2018, 6:30PM, CC
- Regulation Review Committee, April 26, 2018, 8:30AM, CR C
- Four Corners Sewer and Water Advisory Committee, 6:30PM, May 1, 2018, CC
- Agriculture Committee, May 1, 2018, 7:00PM, CR C
- Conservation Commission Special Meeting, May 1, 2018, 7:00PM, CR B
- **Region 19 Annual Meeting on the Budget**, May 1, 2018, 7:00PM, Media Center, E.O. Smith
- **Region 19 Referendum**, May 2, 2018, (All Day), CC
- Regulation Review Committee, May 3, 2018, 8:30AM, CR B
- Mansfield Downtown Partnership Executive Committee, May 3, 2018, 3:30PM, CR C
- Mansfield Downtown Partnership Board Meeting, May 3, 2018, 7:00PM, CC
- **Public Information Session on the Council’s Adopted Budget**, May 3, 2018, 7:00PM, CC
- League of Women Voters, May 7, 2018, 6:30PM, CR B
- Youth Services Advisory Board, May 8, 2018, 12:00PM, CR B
- Solid Waste Advisory Board, May 8, 2018, 5:30PM, CR C
- Historic District Commission, May 8, 2018, 7:00PM, CR B
- **Annual Town Meeting**, May 8, 2018, 7:00PM, Auditorium, Mansfield Middle School,
- Sustainability Committee, May 9, 2018, 5:30PM, CR C
- Regulation Review Committee, May 10, 2018, 8:30AM, CR B
- Ad Hoc Committee on Police Services, May 10, 2018, 5:00PM, CR B
- Finance Committee, May 14, 2018, 5:30PM, CR B
- Town Council, May 14, 2018, 7:00PM, CC

**Meeting dates/ times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk’s Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*