

MEMORANDUM

Town of Mansfield
Town Manager's Office
4 So. Eagleville Rd., Mansfield, CT 06268
860-429-3336 x5
townmanager@mansfieldct.org



To: Town Council
From: Derrik M. Kennedy, Town Manager
Cc: Town Employees
Date: September 12, 2018
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, staff, and the community:

Departmental Reports

- *Town Manager's Office.*
 - **Mansfield Views:** Starting this month, residents will start to receive a quarterly magazine called Mansfield VIEWS in their mailbox. This magazine will provide quarterly updates and information to all residents from each town department. The goal of the magazine is to provide another avenue of communication from the Town to the people. It is the hope that residents find it useful and informative. If any residents have ideas for content, please let the Town Manager know.
 - **ICMA Credentialed Manager (CM):** In August, the Town Manager received his annual recertification as an International City/County Managers Association (ICMA) Credentialed Manager (CM). The recertification is based on the professional development that he received in the prior year as well as his work plan for growth and development in the succeeding year. The ICMA Voluntary Credentialing Program recognizes professional local government managers qualified by a combination of education and experience, adherence to high standards of integrity, and an assessed commitment to lifelong learning and professional development. Managers are recognized by ICMA through a peer review credentialing process.
 - **Interaction with UConn:**
 - Last week, the Town Manager attended the Property Manager meeting held by the UConn Office of Off-Campus Housing. This was an opportunity for the Town Manager to meeting the various off-campus property owners, hear how they prepare for the new year, and the different responsibilities that they have both within and without their individual communities.
 - This week, the Town Manager hosted two UConn Journalism classes whereby the Manager discussed the relationship between his position and responsibilities and that of the local reporter. The students were tasked with selecting local stories to report back to the class later in the semester and asked questions related to their stories. Topics included off-campus housing issues, state aid, economic and community development, and the school building project.

- Last night, the University Student Government hosted a Meet & Greet with the community. The intent was to kick-off a building block program of greater community interaction by the USG. Several USG members were there along with UConn administration staff from the Office of Off-Campus Housing.
 - **ICMA Conference:** This year's ICMA Conference is in Baltimore, MD. The Town Manager will be attending from Saturday, September 22 through Wednesday, September 26. Director of Public Works John Carrington will be named Acting Town Manager while the Manager is at the conference.
- *Public Works*
 - **Paving update:**
 - Woods Road, Oak Drive, Pleasant Valley Road, Park Road (Lions Club) and transfer station entrance are paved. Mansfield City Road, Bousa Road and the Library parking lot are in progress. Public Works will install driveway aprons and curbing where needed on all roads.
 - Eastwood Road sidewalk bids are received. Awaiting CRCOG's approval, as this is LOTCIP funded, before awarding contract.
 - Four Corners sewer bids will be opened on Thursday, September 13, 2018 at 2 PM in the Council Chamber.

Upcoming Events

- *Celebrate Mansfield Festival, Sunday 9/16/18* – The Mansfield Downtown Partnership invites residents and friends to celebrate our community with music, food, and fun this Sunday in Downtown Storrs! The 15th Annual Celebrate Mansfield Festival will take place from noon to 4:00 PM on and around Betsy Paterson Square. Over 130 community organization and local businesses will be represented at the event. The fun begins at noon when the Celebrate Mansfield Parade makes it way up Storrs Road from Charles Smith Way to Paterson Square, where visitors can explore and enjoy over 90 booths of hands-on fun, two performance stages, cooking and floral arranging demonstrations, a climbing wall and inflatables, and much more! This event is free and open to the public. For more information, including performance schedules and road closure details, please visit downtownstorrsfestival.org.
- *Storrs Farmers Market* - Now in its 24th season, Storrs Farmers Market features locally-grown fruits and vegetables, meats, fresh-baked goods, and more. Storrs Farmers Market is open every Saturday from 3:00 PM to 6:00 PM through Thanksgiving. Learn more at: storrsfarmersmarket.org.

Upcoming Meetings*

All meetings are in Audrey P. Beck Building unless noted otherwise

CC – Council Chamber; CR B – Conference Room B; CR C – Conference Room C

- School Building Committee, September 13, 2018, 4:30PM, CC
- Ad Hoc Committee on Police Services, September 13, 2018, 5:00PM, CRB
- Personnel Committee, September 17, 2018, 5:30PM, CRB
- Planning and Zoning Committee, September 17, 2018, 5:30PM, CC
- Plastic Bag Ordinance Review Committee, September 17, 2018, 7:00PM, CRC
- Conservation Committee, September 18, 2018, 7:00PM, CRC

- Open Space Preservation Committee, September 18, 2018, 7:00PM, CRC
- Cemetery Committee, September 19, 2018, 3:30PM, CRC
- Safety and Wellness Committee, September 20, 2018, 2:00PM, CC
- Eastern Highland Health District Personnel Committee, September 20, 2018, 4:00PM, CRB
- Regulatory Review Committee, September 21, 2018, 8:30AM, CRB
- Town Council, September 24, 2018, 7:00PM, CC

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*