

Shamim S. Patwa, PhD  
Director

March 24, 2020

Dear Mansfield Parents/Guardians of Students with IEPs and 504's:

I hope this email finds you well during this time of unprecedented challenges associated with COVID-19. Members of your child's student support services team are developing school at home opportunities designed to address IEP and 504 plans. The plans will address individual student needs to the greatest extent possible while students are at home.

Your child's case manager will call you soon to discuss options and your priorities. Special education and related service providers will be providing activities based on classroom lessons and your child's goals and objectives. These activities may include reading and listening comprehension, decoding and fluency practice, spelling tasks, journal writing, math facts and computation practice, speech/language activities, OT/PT exercises, and social/emotional activities. General education classroom assignments will be modified, as needed, based on IEPs and/or 504 plans.

A variety of methods are being considered to address individual students' needs including use of Google Meeting, Zoom, Seesaw, Google Classroom as well as learning websites, learning apps, emails, and direct phone contact. If you are in need of technology and/or internet access, and have not already contacted the school, please email me ([patwas@mansfieldct.org](mailto:patwas@mansfieldct.org)).

We are not holding Planning and Placement Team meetings and 504 Plan meetings at this time due to the school closure. This also means a delay to completing evaluations and reevaluations. I will be reaching out to individual families to schedule meetings as we move forward to amend Individualized Education Plans as needed.

Maintaining ongoing communication during this time of school closure is very important. Over the next week, details and plans will be fine-tuned as we move into school at home. This is a challenging time for all of us and the situation will continue to evolve as we receive new directives from the Connecticut State Department of Education. We look forward to working together as a team to address problems, questions, and concerns. Thank you for your patience, flexibility, and cooperation.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Shamim S. Patwa, PhD