Mansfield Middle School-Acceptable Use Policy

205 Spring Hill Road, Storrs, CT 06268

Use of computers (including handhelds), the Internet and the school network is a privilege available to students throughout Mansfield Middle School. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Please read this document carefully. These guidelines are provided so that students are aware of the responsibilities required to use this technology. Computer use at school is available only **AFTER** this form is signed by both a student and parent, and may be revoked if a student does not adhere to the guidelines below.

1. **Acceptable Use:** My use of computers, the Internet, and the school network must be in support of education and research within the educational goals and objectives of Mansfield Middle School. transmission of any material in violation of any U.S., state, or school regulation is prohibited . This includes copyrighted material, threatening or obscene material, or material restricted by school policy or staff. *The school network includes the use of school computers, and computer peripherals as well as the use of school network services such as the Internet, school e-mail accounts, and network file folders. Students should have no expectation of computer privacy, as the school may monitor computer, e-mail and Internet use.*

2. **Personal Responsibility:** As a member of my school community, I will accept responsibility for proper use of school technology and for reporting any misuse of technology. My use of school technology will meet the guidelines below:
   - I will respect the privacy and dignity of student and teachers at all times and I will not use another user's password.
   - I will use appropriate language by refraining from the use of profanity or insulting language.
   - I will respect school equipment, including an absence of vandalism or computer viruses.
   - I will only use software that is pre-approved by the technology coordinator at Mansfield Middle School.

3. **Internet Safety:** the Internet provides opportunities to access new resources, but it also provides unique risks to students. Mansfield Middle School provides filtered access to the Internet on nearly all school computers, but to ensure my safety on the Internet,   I will follow the guidelines below:
   - I will not give out on the Internet personal information such as my full name, phone number, or address.
   - I will not give out on the Internet personal information about someone else such as their name, phone #, or address.
   - I will not correspond or meet with someone through the Internet without the pre-approval of a teacher.
   - I will only access or download, sites appropriate for school classes or activities.
   - I will immediately report any technology use that makes me uncomfortable or violates school policies.

4. **E-Mail Safety:** Electronic mail (e-mail) also provides new opportunities for students, but it too requires careful use. I will follow the guideline below when using school computers or school e-mail accounts:
   - I will only use a school provided e-mail account when using e-mail at school.. Other e-mail accounts such as AOL, SNET, NECA, Yahoo Mail, etc., and all instant messaging and chat rooms, are prohibited.
   - I will adhere to all of the aforementioned guidelines in this Acceptable Use Policy when using a school provided e-mail account at school or another location. Mansfield Middle School actively filters and monitors school provided student e-mail accounts regardless of whether the account is accessed from school or another location, and may view messages sent through school provided e-mailed accounts

I understand and agree to the provisions and conditions of this contract. Both student and parent must sign and return this form to Mansfield Middle School by September, 12th to continue using computers at MMS.

Student Name_____Grade:_____Homeroom:_____

Student Signature:_____ Date:_____

Parent Signature:_____Date:_____